

2013 NCAA Convention

# DIVISION II NOTICE

## Division II Official Notice

107th Annual Convention  
January 16-19, 2013  
Grapevine, Texas



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Grapevine, Texas





**THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION**

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[www.NCAA.org](http://www.NCAA.org)  
November 2012

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Distributed to directors of athletics, faculty athletics representatives, senior woman administrators, senior compliance administrators, presidents or chancellors, and conference commissioners.

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# Official Notice

## 107th Annual Convention

On behalf of the NCAA Executive Committee, the Division I Board of Directors, the Divisions II and III Presidents Councils, the Division I Leadership Council and the Divisions II and III Management Councils, we extend a cordial invitation to each NCAA member to be represented at the Association's 107th annual Convention scheduled January 16 through 19, 2013, in Grapevine, Texas.

It is our pleasure to issue this Official Notice of the 2013 Convention. This publication is sent to the president or chancellor, faculty athletics representative, director of athletics, senior woman administrator and senior compliance administrator at each active NCAA Division II member institution, as well as to the officers of member conferences and provisional member institutions.

This Official Notice contains legislation for consideration at the Division II business session of the 2013 Convention, including amendments-to-amendments. It also contains the necessary information concerning the accreditation of delegates, voting procedures and other Convention policies. We encourage each member to review the information related to the activities in which you will be involved before attending the Convention. It is particularly important that each Division II delegate bring a copy of the Official Notice to the Convention. The Official Notice will be the only publication containing all Division II Convention legislation.

In addition to the consideration of legislation, Division II delegates also will participate in educational and discussion sessions about topics of concern within the division.

We hope you will arrive in time to join delegates from all divisions at the opening business session Thursday afternoon. The NCAA Delegates Reception will be held Thursday evening immediately after the opening business session, and the NCAA Honors Celebration will be held Friday evening.

We hope that each member of the Association will be in attendance at the 2013 Convention. We look forward to seeing you in Grapevine, Texas.

*Lou Anna Simon*

*President, Michigan State University  
Chair, NCAA Executive Committee*

*Nathan Hatch*

*President, Wake Forest University  
Chair, Division I Board of Directors*

*J. Patrick O'Brien*

*President, West Texas A&M University  
Chair, Division II Presidents Council*

*James Schmutter*

*President, Western Connecticut  
State University  
Chair, Division III Presidents Council*

November 15, 2012



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## Accrediting of Delegates

Association policy provides that the appointment of accredited and visiting delegates is the responsibility of the president or chancellor of each member institution or organization. **In November 2012, a link to the appointment of delegate website was emailed to the president or chancellor of all member institutions and organizations. The link was also made available on the NCAA website at [www.ncaaconvention.com](http://www.ncaaconvention.com) under the Appointment of Delegate section.**

*It is important that the voting delegate be properly accredited, and this is to urge appointing officers to submit the completed forms to the NCAA national office at their earliest convenience.*

An institution's or organization's president or chancellor shall appoint the voting and alternate delegates by completing the online delegate appointment form. The transfer of voting rights among the delegates is a matter of institutional discretion.

Please note also that the governance structure of each division urges member institutions to include women in their NCAA Convention delegations.

If an institution's or organization's president or chancellor fails to submit the online delegate appointment form, that institution's representatives will be registered as visitors until the president or chancellor certifies in writing the voting and alternate delegates. No other institutional representatives are permitted to complete a delegate appointment form.

Once the online delegate appointment form has been verified by the president or chancellor, no one may be added as a voting or alternate delegate without written instructions from that president or chancellor. Thus, no individual appointed as a visitor may become a voter or alternate without written authorization from the president or chancellor.

Visiting delegates, except in certain situations, do not have speaking privileges at the Convention.

At the Convention, each individual representing a member school or conference who registers will receive a white Convention badge designating the individual as a delegate, except each president and chancellor will receive a badge with a purple color designation signifying his or her professional title. Speakers and presenters for educational sessions will receive badges with a green color designation. Convention vendors will receive badges with a teal color designation. Media will receive badges with a brick color designation. Trade Show vendors will receive badges with a gold color designation. Individuals attending the Convention as a visitor will receive a badge with a magenta color designation. [See Appendix I.]

Voting delegates receive red lanyards and alternate delegates receive blue lanyards. Other delegates with speaking rights receive green lanyards. Delegates without speaking rights and other observers receive white lanyards.

The convention registration fee for NCAA members was \$250 for all delegates who registered on or before Monday, October 15, and

\$375 for all delegates who register by Friday, December 7. Member registration fees after December 7 are \$500.

The registration fee includes one ticket to the following events: the Delegates Reception, Trade Show Reception and Delegates Breakfasts, as well as all Convention materials. Honors Celebration and Keynote and Association Luncheons tickets are included in the registration fee, but requests for tickets are available on a preregistration and space-available basis. Notification regarding registering for the Keynote Luncheon and Association Luncheon will be sent in November. Notification regarding registering for the Honors Celebration will be sent in December.

Additional Honors Celebration, Delegates Reception, Keynote Luncheon, Association Luncheon and Trade Show Reception tickets are available to guests for \$40.

## Meetings and Reservations

A listing of Convention meetings of the NCAA and its affiliated organizations was distributed to the membership in late September. Included was a reservation form and covering memorandum describing the procedure for making hotel reservations. If there is anything further the NCAA can do to facilitate your attendance at the Association's 2013 Convention, please call upon us.

Please note that the Convention schedule of events is available on the NCAA website ([www.NCAA.org](http://www.NCAA.org)). In addition, the Convention Program (which will be distributed to delegates upon registering at the Convention) contains the most up-to-date schedule of meetings held in conjunction with the Convention. Please note that the Convention officially begins when the opening business session convenes at 4 p.m. Thursday, January 17. Adjournment of the Convention has been scheduled for January 19.

## Proposed Amendments

The proposed amendments to be considered at the 107th annual Convention begin on Page 1. All amendments, if adopted, become effective as indicated in each proposal.

**It is important that each Division II delegate bring a copy of the Official Notice to the Convention, inasmuch as the Official Notice will be the only publication containing all Convention legislation for the 2013 Convention.**

In accordance with the provisions of Constitution 5.3, an amendment to the Association's legislation may be proposed by the Division II Presidents Council, by any 15 or more active Division II member institutions or by two active conferences on behalf of 15 or more active member institutions eligible to vote on the matter. The source is indicated in each proposal. When the Presidents Council proposes an amendment originally recommended by a committee, the committee is indicated as well.

All proposals designated by the Division II Presidents Council for roll-call votes are indicated with an asterisk preceding the proposals in this publication, as well as in the voting designation

accompanying each such proposal.

Please note that the Presidents Council is authorized to distribute during division or general business sessions information detailing positions on key legislative proposals.

## **Amendments-to-Amendments**

All amendments submitted by the membership in accordance with the July 15 deadline were printed in the Initial Publication of Proposed Legislation, which was provided to the membership via the NCAA website August 15. Sponsors of those proposals were permitted to revise them in any manner until September 15. In the interim, the Division II Presidents Council had until September 1 to submit its legislative proposals. All proposals were provided to the membership September 21 in the Second Publication of Proposed Legislation.

The Division II Presidents Council, any eight or more active Division II member institutions or one active conference on behalf of eight or more active member institutions eligible to vote on a given issue had until November 1 to submit amendments to the original proposals, provided the amendment to the amendment did not increase the modification proposed by the original amendment. As a result of that deadline, all amendments-to-amendments, if any, are included in this Official Notice with the proposals they are intended to amend. Resolutions also were handled in accordance with those same deadlines and are included in this publication, if any. No additional amendments-to-amendments or resolutions are permitted for the 2013 Convention unless they are sponsored by the Presidents Council and distributed before or during the business session.

## **Withdrawal of Proposal**

Sponsors who intend to withdraw a proposal are urged to notify the academic and membership affairs staff as soon as possible before the business session of the Convention at which the proposal is scheduled to be considered.

## **Review of Interpretations**

The Legislation Committee issues interpretations as to the scope, meaning or effect of the constitution and bylaws applicable to Division II. These rulings are subject to review by the Division II membership upon the request of any member in accordance with NCAA Constitution 5.4.1.4. Any Division II member to which an interpretation applies may request a review of the interpretation by making such a request in writing to the academic and membership affairs staff via electronic mail to the primary contact persons — [aconklin@ncaa.org](mailto:aconklin@ncaa.org) or [bnguyen@ncaa.org](mailto:bnguyen@ncaa.org) — not later than December 7, 2012.

## **Interpretations to be Included in the NCAA Division II Manual**

The Legislation Committee is authorized to recommend interpretations to be incorporated in the next printing of the NCAA Division II Manual. Such incorporations are approved by the

Division II Management Council and then are printed in the Official Notice of the Convention. The interpretations approved for inclusion in the 2013-14 NCAA Division II Manual appear in Appendix B. Any additional interpretations approved by the Management Council are distributed to the delegates at the Division II business session. Acceptance of the report of the Management Council during the Division II business session will approve incorporation of the interpretations as distributed. A delegate may object to the incorporation of a particular interpretation at the time of the Management Council report, and the Division II membership will decide by majority vote of the eligible voters whether to incorporate that specific interpretation.

### **Modifications of Wording Adopted by the Management Council**

The Management Council is authorized to adopt, in the interim between annual Conventions, proposals that are consistent with the intent of the membership in adopting the original legislation when sufficient documentation and testimony exist to establish clearly that the original wording of the legislation was inconsistent with that intent, per Constitution 5.4.1.1.1. That authorization requires a two-thirds majority vote of the Management Council. The Management Council then submits to the next annual Division II business session the amendments that it has adopted under this authorization. The modifications adopted by the Management Council in 2012 appear in Appendix C. Acceptance of the report of the Management Council during the Division II business session approves the Management Council's actions in this regard.

### **Noncontroversial Legislation Adopted by the Management Council**

The Presidents Council, or an entity designated by the Presidents Council (i.e., the Management Council), is authorized to adopt, in the interim between annual Conventions, noncontroversial legislative amendments that are necessary to promote the normal and orderly administration of the Association's legislation, per Constitution 4.3.2-(e) and 5.3.1.1.1. That authorization requires a three-fourths majority vote of the Presidents Council, or the entity designated by the Presidents Council (i.e., the Management Council). The Management Council then submits to the next annual Division II business session the amendments that it has adopted under this authorization. The noncontroversial amendments adopted by the Management Council in 2012 appear in Appendix D. Acceptance of the report of the Management Council during the Division II business session approves the Management Council's actions in this regard.

### **Order of Business**

The opening business session of the 107th annual Convention will begin at 4 p.m. Thursday, January 17. The "State of the Association" address by the NCAA president will be presented orally during that

general session.

The various proposals will be taken up in their numerical order, unless that order is changed at the Convention. The schedule for consideration of the proposals is identified in Appendix A. Those proposals that are designated for a roll-call vote are also noted in Appendix A.

Amendments for the annual Convention are grouped topically by area and will be presented as indicated on page xii. For convenience of reference, an index (Appendix E) lists the proposals in the order in which they would appear in the constitution and bylaws in the NCAA Division II Manual.

In each grouping of related items (either amendments or amendments-to-amendments), the Association's established procedure will be followed (i.e., consider first the proposal that contemplates the greatest modification of the present circumstance, followed by other proposals in the order of decreasing modification). In some instances, when a proposal in such a grouping is adopted, those that follow in that grouping may become moot.

## **Voting Procedures**

Methods of voting shall be in accordance with Constitution 5.1.4.4. Each voting delegate, when registering, receives a "voting paddle" for use in indicating the institution's vote when the chair calls for a "paddle" vote. Voting delegates receive orange paddles (Appendix I).

For roll-call votes, the Association utilizes an electronic voting system. Upon registering for the Convention, each voting delegate moves to the general registration area to receive the voting unit that has been coded for that member institution or conference. The voting delegate must turn in the voting unit identification card contained in the registration envelope to obtain the electronic unit.

Amendments to federated provisions are voted on by divisions, with a majority vote required for approval. In such instances (federated provisions), each division is committed to the result of its counted vote. Any member that voted on the prevailing side can request reconsideration of the recorded vote of its division on an issue at any time before the conclusion of voting during that session. Each proposal includes a designation of the division(s) that votes on that item and the type of vote involved (federated or common).

*Delegates are urged to register and receive their voting materials before the opening business session begins at 4 p.m. Thursday, January 17. In addition, all voting in the division business sessions shall be by show of paddles (or by electronic roll-call votes), rather than by voice or hand.*

## **Memorial Resolutions**

At the time of the annual Convention, members of the Association honor by memorial resolution those persons closely associated with intercollegiate athletics who passed away during the year. It is requested that the names of persons to be honored in this manner be submitted to the NCAA, P.O. Box 6222, Indianapolis, Indiana 46206-6222.

## Administrative Structure

Rosters of the NCAA Executive Committee, and Division II Presidents Council and Management Council, are listed in Appendix J.

## Request for Interpretations

Division II member institutions and conferences are encouraged to request interpretations of the proposed legislation in this Official Notice in advance of the Convention. Information about requesting an interpretation appears in Appendix K.

All such requests must be received in the national office not later than December 7, 2012. Requests will be considered by the appropriate interpretative entities, and the decisions will be reviewed by the Division II Management Council in its pre-Convention meeting January 16. The resulting interpretations will be duplicated and distributed to the conferences for their pre-Convention meetings before the beginning of the division business sessions January 19.

## TOPICAL GROUPINGS OF PROPOSED AMENDMENTS 107th ANNUAL CONVENTION

<i>Proposal Numbers</i>	<i>General Topic</i>
<b>1 through 13</b>	<b>Division II Legislative Proposals</b>
1 through 5	Consent Package
6 through 8	Presidents Council Ease of Burden Package
9 through 10	Presidents Council
11	Recruiting
12	Eligibility
13	Playing and Practice Seasons



*I chose*  
\_\_\_\_\_  
Division II

# 107th Annual Convention

## LEGISLATIVE PROPOSALS SUBMITTED BY THE MEMBERSHIP

[Note: In the following proposals:

- Those letters and words that appear in *italics* and ~~strikethrough~~ are to be deleted;
- Those letters and words that appear in **boldface** and **underlined** are to be added; and
- Those letters and words that appear in normal text are unchanged from the current Division II legislation.]

### DIVISION II LEGISLATIVE PROPOSALS

*The NCAA Division II Presidents Council has determined that it will deal primarily with those national issues in Division II athletics that prompt widespread concern among Division II presidents or chancellors.*

*Legislative proposals developed by the Division II Management Council or by Division II committees reporting to it must be submitted to the Division II Presidents Council for review. They cannot be placed on the agenda for consideration at the Convention unless the Presidents Council agrees to sponsor them. This procedure was established to affirm presidential control of intercollegiate athletics in Division II.*

*The Division II Presidents Council has identified those proposals that it believes are of particular interest to Division II presidents or chancellors and has included them in the Presidents Council grouping. It should be noted, however, that inclusion of proposals in the Presidents Council grouping does not necessarily constitute a position by the Division II Presidents Council for or against a proposal. Those proposals with an asterisk before the proposal number have been identified by the Presidents Council as roll-call votes. Delegates should refer to each proposal's source line for information regarding the sponsor of each proposal.*

*[Note: Pursuant to Constitution 5.3.12, all amendments shall become effective not earlier than the first day of August following adoption at the NCAA Convention; however, if a voting delegate wishes to propose an immediate effective date, or to propose any other effective date prior to the first day of August, a two-thirds majority of all delegates present and eligible to vote on the amendment is required to approve the immediate or alternative effective date. Those proposals that receive the required vote to carry an immediate effective date and that are adopted, become effective upon adjournment of the Convention.]*

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## CONSENT PACKAGE

### NO. 2013-1 (NO. 2-3) AMATEURISM – DEFINITIONS AND APPLICATIONS – AGENT

**Intent:** To specify that an agent is any individual who, directly or indirectly, represents or attempts to represent an individual for the purpose of marketing his or her athletics ability or reputation for financial gain, or seeks to obtain any type of financial gain or benefit from securing a prospective student-athlete's enrollment at an educational institution or from a student-athlete's potential earnings as a professional athlete.

**Bylaws:** Amend 12.02, as follows:

12.02 Definitions and Applications.

**12.02.1 Agent. An agent is any individual who, directly or indirectly:**

**(a) Represents or attempts to represent an individual for the purpose of marketing his or her athletics ability or reputation for financial gain; or**

**(b) Seeks to obtain any type of financial gain or benefit from securing a prospective student-athlete's enrollment at an educational institution or from a student-athlete's potential earnings as a professional athlete.**

**12.02.1.1 Application. An agent may include, but is not limited to, a certified contract advisor, financial advisor, marketing representative, brand manager or anyone who is employed or associated with such persons.**

[12.02.1 through 12.02.5 renumbered as 12.02.2 through 12.02.6, unchanged.]

**Source:** NCAA Division II Presidents Council [Management Council (Legislation Committee)].

**Effective Date:** August 1, 2013

**Rationale:** As the salaries of professional athletes have risen, age restrictions to participate in professional sports leagues have changed and the notoriety of elite student-athletes has increased with scouting and media exposure, the interest of outside third parties in elite athletes is now greater than ever. As a result, an industry of individuals has been created, including runners, financial advisors, marketing representatives, business managers, brand managers and street agents who seek to broker elite athletes for financial gain. Although governing bodies have attempted to impose regulations on these individuals and their activities, the competitive nature of the industry has resulted in many finding ways to circumvent the rules. One constant is the use of outside third parties. These third parties typically operate

free of any governing body's jurisdiction. In order to regulate the interaction of these individuals with prospective student-athletes and student-athletes, the definition of an agent must be broadened. This recommendation is not intended to include parents or legal guardians, athletics department staff members, former teammates or those individuals who have the best interest of a prospective student-athlete or student-athlete in mind in providing assistance or information, provided they do not intend to receive a financial gain for their assistance.

**NO. 2013-2 (NO. 2-8) RECRUITING – USE OF RECRUITING FUNDS – RECRUITING SERVICES – VIDEO SERVICES – NONSCHOLASTIC VIDEO**

**Intent:** To specify that an institution may subscribe to a recruiting or scouting service that provides nonscholastic video.

**Bylaws:** Amend 13.14.3, as follows:

13.14.3 Recruiting Services.

[13.14.3.1 unchanged.]

13.14.3.2 Video Services. *Member institutions are permitted to use video services so long as only regularly scheduled (regular-season) high school or two-year college contests are involved.* **An institution may subscribe to a service that provides scholastic and/or nonscholastic video.** The institution may not contract with the service in advance to have a particular contest videotaped, and the service must be available to all institutions at the same cost. Off-campus observation of a prospective student-athlete on a videotape made available by a scouting service is considered an evaluation activity and is subject to applicable evaluation regulations. [D]

**Source:** NCAA Division II Presidents Council [Management Council (Legislation Committee)].

**Effective Date:** August 1, 2013

**Rationale:** The recruiting and scouting services legislation currently prohibits recruiting and scouting services from providing nonscholastic competition video unless that video is free and available to the public. This restriction predates many advances in technology and a shift in emphasis from scholastic competition to nonscholastic competition in some sports. Several sports exist primarily or exclusively in the nonscholastic environment (e.g., gymnastics, golf) and, consequently, there is little or no scholastic video available in those sports. Permitting institutions to access nonscholastic video provides institutions and sports with limited recruiting budgets with additional tools to evaluate prospective student-athletes.

**NO. 2013-3 (NO. 2-9) ELIGIBILITY – GENERAL ELIGIBILITY REQUIREMENTS – FULL-TIME ENROLLMENT – REQUIREMENT FOR PRACTICE OR COMPETITION – EXTENSION COURSES – NONTRADITIONAL COURSES**

**Intent:** To specify that enrollment in a nontraditional course (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided specified conditions are met.

**Bylaws:** Amend 14.1.7.1, as follows:

14.1.7.1 Requirement for Practice or Competition. To be eligible for practice or competition, a student-athlete shall be enrolled in at least a minimum full-time program of studies leading to a baccalaureate or equivalent degree as defined by the institution, which for purposes of this bylaw and its subsections shall not be less than 12-semester or -quarter hours, regardless of the institution's definition of a minimum full-time program of studies. [D for practice only]

[14.1.7.1.1 through 14.1.7.1.5 unchanged.]

14.1.7.1.6 *Extension Courses.* *A student-athlete may use a combination of hours taken in residence during a regular term and extension courses taken from the certifying institution during that term to meet the minimum 12-hour enrollment requirement, provided the institution considers enrollment in such extension courses as regular course enrollment for all students during term time.* **Nontraditional Courses. Enrollment in a nontraditional course (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other courses or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) offered by the certifying institution may be used to satisfy the full-time enrollment requirement for competition, provided the following conditions are met:**

**(a) The course is available to any student at the institution;**

**(b) The student-athlete enrolls in the course in the same manner as is available to any student;**

**(c) Enrollment in the course occurs within the institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's**

**academic calendar and applicable policies and procedures; and**

**(d) The course is conducted during the institution's regular academic schedule (term time) in accordance with the institution's academic calendar and applicable policies and procedures.**

[Remainder of 14.1.7.1 unchanged.]

**Source:** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

**Effective Date:** August 1, 2013

**Rationale:** In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides some safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses as all students at their respective institutions in order to fulfill the full-time enrollment requirements, provided the institution considers enrollment in such a course as regular course enrollment for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

**NO. 2013-4 (NO. 2-11) ELIGIBILITY – PROGRESS-TOWARD-DEGREE REQUIREMENTS – REGULATIONS FOR ADMINISTRATION OF PROGRESS TOWARD DEGREE – NONTRADITIONAL COURSES**

**Intent:** To specify that nontraditional courses (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) completed at an institution other than the certifying institution, may be used to meet progress-toward-degree requirements, provided specified conditions are met.

**Bylaws:** Amend 14.4.3.3, as follows:

14.4.3.3 Regulations for Administration of Progress Toward Degree.

[14.4.3.3.1 through 14.4.3.3.3 unchanged.]

14.4.3.3.4 *Correspondence, Extension, and Distance-Learning Courses from Another Institution.* ~~Correspondence, extension, distance-learning and credit-by-examination courses taken from~~ **Nontraditional Courses from Another Institution. Nontraditional courses (e.g., distance-learning, correspondence, extension, Internet/virtual courses, independent study or any other course or credit that is not earned in a face-to-face classroom environment with regular interaction between the instructor and the student) completed at an institution other than the one in which a student-athlete is enrolled as a full-time student may be used in determining progress toward degree, provided the course is taken at an accredited institution and the certifying institution accepts the course as transferable degree credit. the following conditions are met:**

**(a) The course is available to any student at the certifying institution;**

**(b) The student-athlete enrolls in the course in the same manner as is available to any student; and**

**(c) Enrollment in the course occurs within the offering institution's regular enrollment periods (preregistration or drop-add period) in accordance with the institution's academic calendar and applicable policies and procedures.**

[Remainder of 14.4.3.3 unchanged.]

**Source:** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

**Effective Date:** August 1, 2013

**Rationale:** In light of the prevalence and acceptance of nontraditional courses throughout postsecondary education, it is appropriate to modernize the guidelines regarding the various methods of course delivery. This proposal clarifies the opportunity for student-athletes to take legitimate nontraditional coursework, but also recognizes the potential for academic misconduct and provides some safeguards against misuse to meet eligibility requirements. In general, student-athletes should be provided with similar access to nontraditional courses from any institution, as is the case for all students at their respective institutions, in order to fulfill graduation requirements for all students. This proposal also includes baseline standards for nontraditional courses to minimize the potential for misuse. Finally, this proposal respects institutional discretion and authority in setting course content and curriculum, and relies on institutional integrity and security with regard to the delivery of nontraditional courses.

**NO. 2013-5 (NO. 2-13) PLAYING AND PRACTICE SEASONS  
- WOMEN'S BOWLING - PRESEASON  
PRACTICE AND FIRST DATE OF  
COMPETITION AND NUMBER OF  
DATES OF COMPETITION**

**Intent:** In women's bowling, to specify that an institution shall not commence practice sessions or engage in its first date of competition with outside competition prior to October 1; further, to specify that an institution shall limit its total playing schedule with outside competition to, and that an individual student-athlete may participate in 32 dates of competition each academic year; further, to include all dates of competition of a tournament in the maximum limitation.

**A. Bylaws:** Amend 17.4.2, as follows:

17.4.2 Preseason Practice. A member institution shall not commence practice sessions in bowling before *September 7 or the institution's first day of classes for the fall term, whichever is earlier* **October 1**.

**B. Bylaws:** Amend 17.4.3, as follows:

17.4.3 First Date of Competition. A member institution shall not engage in its first date of competition (game or scrimmage) with outside competition in bowling before *September 7 or the institution's first day of classes for the fall term, whichever is earlier* **October 1**.

**C. Bylaws:** Amend 17.4.5, as follows:

17.4.5 Number of Dates of Competition.

17.4.5.1 Maximum Limitations – Institutional. A member institution shall limit its total playing schedule with outside competition in bowling during the institution's bowling playing season to ~~26~~ **32** dates of competition (games and scrimmages) (*including not more than 10 tournaments that are counted as single dates of competition*), except for those dates of competition excluded under Bylaw 17.4.5.3.

[17.4.5.1.1 unchanged.]

17.4.5.2 Maximum Limitations – Student-Athlete. An individual student-athlete may participate in each academic year in ~~26~~ **32** dates of competition in bowling (*including not more than 10 tournaments that are counted as single dates of competition*) (this limitation includes those dates of competition in which the student represents the institution in accordance with Bylaw 17.02.8, including competition as a member of the varsity, junior varsity or freshman team of the institution).

[Remainder of 17.4.5 unchanged.]

**Source:** NCAA Division II Presidents Council [Management Council (Championships Committee)].

**Effective Date:** August 1, 2013

**Rationale:** This proposal would standardize the first permissible dates of preseason practice and competition, and it would minimize the pressure to begin the season early in the academic year. In addition, under current legislation, institutions and student-athletes may participate in as many as 46 dates of competition, due to the tournament provision, which permits institutions to count up to 10 three-day tournaments as single dates of competition (i.e.,  $10 \times 3 = 30$  plus 16 additional dates of competition = 46 total dates of competition). By eliminating the tournament provision, this recommendation standardizes the total dates of competition for institutions and student-athletes and also reduces the total dates of competition for institutions and student-athletes by as many as 14 dates. This proposal was adopted by Division I, effective August 1, 2011, and by Division III, effective August 1, 2012.

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## PRESIDENTS COUNCIL EASE OF BURDEN PACKAGE

### \*NO. 2013-6 (NO. 2-4) AMATEURISM – AMATEUR STATUS – PERMISSIBLE ACTIVITIES PRIOR TO INITIAL FULL-TIME COLLEGIATE ENROLLMENT

**Intent:** To specify that prior to initial full-time collegiate enrollment, only receipt of a benefit from an agent or entering into an agreement with an agent will jeopardize an individual's amateur status.

**Bylaws:** Amend 12.1.2, as follows:

[Roll Call]

12.1.2 Amateur Status. An individual loses amateur status and thus shall not be eligible for intercollegiate competition in a particular sport if the individual:

[12.1.2-(a) through 12.1.2.1.3.1.2 unchanged.]

12.1.2.1.4 Expenses, Awards and Benefits. Excessive or improper expenses, awards and benefits (see Bylaw 16 regarding permissible awards, benefits and expenses to enrolled student-athletes).

[12.1.2.1.4.1 through 12.1.2.1.4.1.1 unchanged.]

12.1.2.1.4.2 Expenses/Awards Prohibited by Rules Governing Event. Expenses incurred or awards received by *an individual* **student-athlete following initial full-time collegiate enrollment** that are prohibited by the rules governing an amateur, noncollegiate event in which the individual participates.

[12.1.2.1.4.3 through 12.1.2.1.4.3.2 unchanged.]

12.1.2.1.4.4 Unspecified or Unitemized Expenses. **Following initial full-time collegiate enrollment,** Payment to individual team members or individual competitors for unspecified or unitemized expenses beyond actual and necessary travel, room and board expenses for practice and competition.

12.1.2.1.4.5 Expenses from Sponsor Other Than Parents/Legal Guardians or Nonprofessional Sponsor of Event. **Following initial full-time collegiate enrollment,** Actual and necessary expenses or any other form of compensation to participate in athletics competition (while not representing an educational institution) from a sponsor other than an individual on whom the **student-athlete** is naturally or legally dependent or the nonprofessional organization that is sponsoring the competition.

12.1.2.1.4.5.1 Expenses for Participation in Olympic Exhibitions. Actual and necessary expenses to participate in Olympic tours or exhibitions from a sponsor other than the U.S. Olympic Committee (USOC), national governing body or nonprofessional organizations sponsoring the event, provided ~~that if the individual is a~~ student-athlete, ~~he or she~~ misses no class time; and the exhibition does not conflict with dates of institutional competition.

[12.1.2.1.4.6 through 12.1.2.1.5.1 unchanged.]

12.1.2.1.6 Preferential Treatment, Benefits or Services. **Following initial full-time collegiate enrollment,** ~~P~~preferential treatment, benefits or services because of the *individual's* **student-athlete's** athletics reputation or skill or pay-back potential as a professional athlete, unless such treatment, benefits or services are specifically permitted under NCAA legislation. [R]

[Remainder of 12.1.2 unchanged.]

**Source:** NCAA Division II Presidents Council [Management Council (Legislation Committee)].

**Effective Date:** August 1, 2013; for any prospective student-athlete initially enrolling in a Division II institution August 1, 2013, and thereafter.

**Rationale:** One of the themes that emerged from the 2010 NCAA Division II Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Current pre-enrollment amateurism legislation precludes receipt of certain benefits and expenses prior to initial collegiate enrollment. Receipt of impermissible benefits and expenses is difficult to track prior to enrollment. In addition, the list of permissible activities and benefits that an individual may participate in and receive prior to initial collegiate enrollment is difficult to differentiate from activities and benefits that are currently impermissible prior to initial collegiate enrollment. For example, prior to enrollment an individual may receive a salary, win an unlimited amount of prize money and be a professional athlete. However, an individual may not receive expenses from anyone other than a person who they are naturally or legally a dependent of or a nonprofessional sponsor of an event for participation. Simplifying the pre-enrollment amateurism legislation will ease the burden on compliance and enhance consistency in the pre-enrollment amateurism legislation. This change does not amend the organized competition prior to initial full-time enrollment legislation in Bylaw 14.

**\*NO. 2013-7 (NO. 2-5) RECRUITING – CAMPUS VISITS –  
OFFICIAL AND UNOFFICIAL VISITS**

**Intent:** To modify the official and unofficial visit legislation, including transportation, as follows: (1) Reorganize the transportation, official visit and unofficial visit legislation; (2) Rename unofficial visits as campus visits; (3) Specify that complimentary admission to a prospective student-athlete for a conference tournament constitutes excessive entertainment and is prohibited during a campus visit; (4) Permit an institution to arrange special on-campus parking for a prospective student-athlete during a campus visit; (5) Permit an institution to provide the cost of actual meals on a campus visit; (6) Specify that a prospective student-athlete may not be provided an expense-paid visit earlier than June 15 immediately preceding the prospective student-athlete's junior year in high school; (7) Require a prospective student-athlete to present the institution with a current transcript (official or unofficial) prior to an official visit; (8) Amend the length of an official visit from a 48-hour period to the discretion of the institution; and (9) Specify that an institution may not pay any leg of a prospective student-athlete's actual round-trip transportation costs if he or she participates in an institutional camp or clinic immediately prior to or after an official visit.

**A. Bylaws:** Amend 13.5, as follows:

[Roll Call]

**13.5 Transportation.**

**13.5.1 General Restrictions.** An institution may provide transportation to a prospective student-athlete on ~~an official paid visit as specified in Bylaw 13.5.2 or an unofficial visit as specified in Bylaw 13.5.3~~ **a campus visit as specified in Bylaw 13.6.**

~~13.5.1.1 Nonpermissible Transportation. If nonpermissible transportation is provided, the institution may not avoid a violation of this rule by receiving reimbursement for mileage from the prospect.~~

~~13.5.2 Transportation on Official (Paid) Visit.~~

~~13.5.2.1 General Restrictions. A member institution may pay the prospective student-athlete's actual round-trip transportation costs for his or her official visit to its campus, provided a direct route between the prospective student-athlete's home and the institution's campus is used. Use of a limousine or helicopter for such transportation is prohibited. [R]~~

~~13.5.2.2 Automobile Transportation. When a prospective student-athlete travels by automobile on an official paid visit, the institution may pay round-trip expenses to the~~

*individual incurring the expense (except the prospective student-athlete's coach as provided in Bylaw 13.8.1.1) at the same mileage rate it allows its own personnel. Any automobile may be used by the prospective student-athlete, provided the automobile is not owned or operated or its use is arranged by the institution or any representative of its athletics interests. [R]*

*13.5.2.2.1 Prospective Student-Athlete's Friends and Relatives. A prospective student-athlete's friends, relatives or legal guardian(s) may receive cost-free transportation to visit a member institution's campus only by accompanying the prospective student-athlete at the time the prospective student-athlete travels in an automobile to visit the campus.*

*13.5.2.2.2 Use of Automobile. The institution or representatives of its athletics interests shall not provide an automobile for use during the official visit by the prospective student-athlete or by a student host. [R]*

*13.5.2.3 Air Transportation. The air fare for commercial transportation for the official visit may not exceed coach (or comparable) class. [R]*

*13.5.2.3.1 Institution's Airplane. An institution may use its own airplane to transport a prospective student-athlete to the campus for an official visit, provided relatives, other friends or legal guardian(s) do not accompany the prospective student-athlete.*

*13.5.2.3.2 Noncommercial Airplane. Whenever an aircraft (other than a commercial airplane) is used to transport a prospective student-athlete, payment for its use shall be at the established charter rates at the airport where the craft is based. The institution shall be prepared to demonstrate satisfactorily that such payment has been made. [R]*

*13.5.2.4 From Airport. During the official visit, any member of an institution's athletics department staff may provide ground transportation for a prospective student-athlete between the campus and any bus or train station or airport. The 48-hour period begins at the time the prospective student-athlete arrives on the institution's campus. The transportation must be without delay for personal reasons or entertainment purposes. [R]*

*13.5.2.5 To/From Site of Competition. A prospective student-athlete may be transported to campus for an official visit from the site of his or her athletics competition or the reverse arrangement, provided only actual transportation expenses are paid and the cost of the transportation does not exceed the cost of*

*transportation between the prospective student-athlete's home or educational institution and the institution's campus. [R]*

*13.5.2.5.1 Coach Transporting Prospective Student-Athlete and Prospective Student-Athlete's Relatives or Legal Guardian(s) To/From Site of Competition to Campus. A coach, who is certified through the annual certification requirement to recruit and evaluate prospective student-athletes off campus, may transport a prospective student-athlete and his or her relatives or legal guardians in any vehicle to and from the site of competition to campus on an official visit, provided the conditions regarding contact restrictions at specified sites are satisfied (see Bylaw 13.1.7) and the transportation provided does not exceed the distance between the locale of the prospective student-athlete's home to the institution's campus. The 48-hour time limitation of the official visit shall begin if entertainment (e.g., meal) is provided to the prospective student-athlete or the prospective student-athlete's relatives or legal guardians while providing such transportation. [R]*

*13.5.2.6 From Educational Institution. An institution may pay actual transportation costs for the prospective student-athlete to return to his or her home after an official visit that originated at the prospective student-athlete's educational institution, provided the cost of the transportation to the legal residence does not exceed the cost of transportation to the educational institution. [R]*

*13.5.2.6.1 Coach Transporting Prospective Student-Athlete and Prospective Student-Athlete's Relatives or Legal Guardian(s) From Educational Institution to Campus. A coach, who is certified through the annual certification requirement to recruit and evaluate prospective student-athletes off campus, may transport a prospective student-athlete and his or her relatives or legal guardians in any vehicle to and from the prospective student-athlete's educational institution to campus on an official visit, provided the conditions regarding the contact restrictions at specified sites are satisfied (see Bylaw 13.1.7) and the transportation provided does not exceed the distance between the locale of the prospective student-athlete's home to the institution's campus. The 48-hour time limitation of the official visit shall begin if entertainment (e.g., meal) is provided to the prospective student-athlete or the prospective student-athlete's relatives or legal guardians while providing such transportation. [R]*

~~13.5.2.7 Visiting Two or More Institutions. Two or more institutions to which a prospective student-athlete is making official visits on the same trip may provide travel expenses, provided there is no duplication of expenses, only actual and necessary expenses are provided, and the 48-hour visit limitation is observed at each institution. [R]~~

~~13.5.2.8 Transportation of Prospective Student-Athlete's Relatives, Friends or Legal Guardian(s). An institution shall not permit its athletics department staff members or representatives of its athletics interests to pay, provide or arrange for the payment of transportation costs incurred by relatives, friends or legal guardian(s) of a prospective student-athlete to visit the campus or elsewhere, except as provided in Bylaw 13.5.2.8.1. [R]~~

~~13.5.2.8.1 Coach Transporting Prospective Student-Athlete and Prospective Student-Athlete's Relatives or Legal Guardian(s) To and From an Official Visit. A coach, who is certified through the annual certification requirement to recruit and evaluate prospective student-athletes off campus, may transport a prospective student-athlete and his or her relatives or legal guardians to and from the prospective student-athlete's home to campus on an official visit, in any vehicle, regardless of whether a visit occurs during or outside a permissible contact period. [R]~~

~~13.5.3 Transportation on Unofficial Visit. During any unofficial recruiting visit, the institution may provide the prospective student-athlete with transportation to view practice and competition sites in the prospective student-athlete's sport, other institutional facilities and to attend an institution's home athletics contest (on or off campus). An institutional staff member must accompany the prospective student-athlete during such a trip. Payment of any other transportation expenses is not permissible. However, the institution may provide transportation for a prospective student-athlete to attend home athletics contests if transportation is available to prospective students generally. [R]~~

[13.5.4 renumbered as 13.5.2, unchanged.]

**B. Bylaws:** Amend 13.6, as follows:

[Roll Call]

~~13.6 Official (Paid) Visit.~~

~~13.6.1 Limitations on Official Visit.~~

~~13.6.1.1 One-Visit Limitation. A member institution may finance only one visit to its campus for a prospective student-athlete.~~

~~13.6.1.2 First Opportunity to Visit. A prospective student-~~

~~athlete may not be provided an expense-paid visit earlier than the opening day of classes of the prospective student-athlete's senior year in high school. [D]~~

~~13.6.1.3 Post-High School Visits. The one-visit limitation applies separately to the period in which the prospective student-athlete is in high school and to the period beginning September 1 after the prospective student-athlete's completion of high school. [D]~~

~~13.6.1.3.1 Transfer Student. If a student-athlete attending a four-year institution desires to transfer and that institution provides the permission required (per Bylaw 13.1.1.2), it is permissible for a second institution to provide the student-athlete one official visit to that institution's campus.~~

~~13.6.2 Requirements for Official Visit. An institution shall not provide an official visit to a high school or preparatory school prospective student-athlete until he or she: [D]~~

~~(a) Presents a score from a PSAT, an SAT, a PLAN or an ACT test taken on a national testing date under national testing conditions or an ACT test taken on a state testing date under state testing conditions. The score must be presented in writing through a testing-agency document or on a high school (or college) academic transcript (official or unofficial) or through the use of the applicable testing agency's automated-voice system. An international or learning-disabled prospective student-athlete who requires a special administration of the PSAT, SAT, PLAN or ACT may present such a score on the approval of the appropriate academic requirements committee;~~

~~(b) Registers with the NCAA Eligibility Center; and~~

~~(c) Is placed on the institution's institutional request list (IRL) with the NCAA Eligibility Center.~~

~~13.6.2.1 NCAA Eligibility Center. A prospective student-athlete's fulfillment of these academic requirements for an official visit may be certified through use of information on file at the NCAA Eligibility Center, as approved by the Executive Committee.~~

~~13.6.2.2 Visit to Off-Campus Contest. The official visit shall be made to the campus and not, for example, to an off-campus site where the institution may be appearing in an athletics contest. However, if an institution is required to play all of its home games in a given sport at a site located in a community other than its own because of conditions beyond its own control (e.g., fire, windstorm, earthquake or other disaster), the institution may consider games played at the substitute site as on-campus competition, provided the institution documents the conditions causing it to visit an off-campus site on an official visit. [D]~~

*13.6.3 Length of Official Visit. An official visit to an institution shall not exceed 48 hours. A prospective student-athlete may remain in the locale in which the institution is located after the permissible 48-hour period for reasons unrelated to the official visit, provided that at the completion of the 48-hour visit, the individual departs the institution's campus, and the institution does not pay any expenses thereafter, including the cost of return transportation to the prospective student-athlete's home. Additionally, if the prospective student-athlete does not return home before attending the institution, the one-way transportation to the campus would be considered a violation of Bylaw 13.5.4, which prohibits transportation to enroll. [D]*

*13.6.3.1 48-Hour Period Defined. The 48-hour period of the official visit begins at the time the prospective student-athlete arrives on the institution's campus, rather than with the initiation of the prospective student-athlete's transportation by a coach or the time of the prospective student-athlete's arrival at the airport or elsewhere in the community. The prospective student-athlete's transportation to and from the campus must be without delay for personal reasons or entertainment purposes. The institution may not pay any expenses for entertainment (other than the actual and reasonable cost of meals) in conjunction with the prospective student-athlete's transportation. At the completion of the 48-hour visit, the prospective student-athlete must depart the institution's campus immediately; otherwise, the institution may not pay any expenses incurred by the prospective student-athlete upon departure from the institution's campus, including the cost of the prospective student-athlete's transportation home.*

*13.6.3.2 Exception to 48-Hour Period for Extenuating Circumstances. An official visit may extend beyond 48 hours for reasons beyond the control of the prospective student-athlete and the institution. In such instances, the institution shall submit a report to the conference office noting the details of the circumstances.*

*13.6.4 Transportation on Official Visit. For regulations relating to transportation on the official visit, see Bylaw 13.5.2.*

*13.6.5 Accommodations on Official Visit. A prospective student-athlete on an official visit shall be provided lodging and take meals as regular students normally do. Local commercial facilities may be used but at a scale comparable to that of normal student life and only within a 30-mile radius of the institution's campus.*

*13.6.6 Entertainment/Tickets on Official Visit.*

*13.6.6.1 General Restrictions. An institution may*

~~provide entertainment, which may not be excessive, on the official visit only for a prospective student-athlete and the prospective student-athlete's relatives [or legal guardian(s)]. Entertainment and contact by representatives of the institution's athletics interests during the official visit are confined to campus. It is not permissible to entertain other relatives or friends (including dates) of a prospective student-athlete at any time at any site. [R]~~

~~13.6.6.1.1 Meals and Lodging While in Transit. It is permissible for an institution to pay a prospective student-athlete's actual costs for reasonable expenses (e.g., meals, lodging) incurred while traveling to and from campus on the official visit.~~

~~13.6.6.2 Complimentary Admissions. During the official visit, a maximum of three complimentary admissions to a campus athletics event in which the institution's intercollegiate team practices or competes may be provided to a prospective student-athlete. Such complimentary admissions are for the exclusive use of the prospective student-athlete and those persons accompanying the prospective student-athlete on the visit and must be issued on an individual-game basis. Providing special seating arrangements during the conduct of the event (including intermission) for the prospective student-athlete or those persons accompanying the prospective student-athlete in the facility's press box, special seating box(es) or bench area is specifically prohibited. [R]~~

~~13.6.6.2.1 Off-Campus Home Competition. Complimentary admissions may be provided to a prospective student-athlete and those persons accompanying the prospective student-athlete on the visit to attend an institution's off-campus home competition, provided the site of the competition is located within a 30-mile radius of the institution's campus.~~

~~13.6.6.2.2 Conference Tournaments. An institution may provide complimentary admissions to a prospective student-athlete for a postseason conference tournament only if the institution participates in the tournament and it is held on the institution's campus.~~

~~13.6.6.2.3 NCAA Championships or Other Postseason Contests. The provision of complimentary or reduced-cost admissions to prospective student-athletes for an NCAA championship (all rounds) or other postseason contests (e.g., bowl game, NAIA or NIT~~

*championship) constitutes excessive entertainment and is prohibited. The prospective student-athlete may purchase these tickets only in the same manner as any other member of the general public.*

*13.6.6.2.4 Purchase of Game Tickets in Same Locale. An institution may reserve tickets, only for the use of immediate family members accompanying a prospective student-athlete during an official visit and for seat locations adjacent to the complimentary seats being provided to the prospective student-athlete. These tickets must be purchased at face value.*

*13.6.6.3 Parking. An institution may arrange special on-campus parking for prospective student-athletes during an official visit.*

*13.6.6.4 Cash to Prospective Student-Athlete. The institution or representatives of its athletics interests shall not provide cash to a prospective student-athlete for entertainment purposes.*

*13.6.6.5 Student Host. The institution may provide the following to a student host entertaining a prospective student-athlete: [R]*

*(a) A maximum of \$30 for each day of the visit to cover all actual costs of entertaining the prospective student-athlete (and the prospective student-athlete's relatives or legal guardians), excluding the cost of meals and admission to campus athletics events. These funds may not be used for the purchase of souvenirs such as T-shirts or other institutional mementos. It is permissible to provide the student host with an additional \$15 per day for each additional prospective student-athlete the host entertains;*

*(b) Complimentary meals, provided the student host is accompanying the prospective student-athlete during the prospective student-athlete's official visit; and*

*(c) Complimentary admissions to campus athletics events, provided the admissions are used to accompany a prospective student-athlete to the events during the prospective student-athlete's official visit.*

*13.6.6.5.1 Multiple Hosts. If several students host a prospective student-athlete, the \$30-per-day entertainment money may be used to cover the actual and necessary expenses incurred by the prospective student-athlete and all hosts. Only one student host per prospective student-athlete may be provided a free meal if restaurant facilities are used. [D]*

*13.6.6.5.2 Nonqualifier Prohibition. The student host must be enrolled in the member institution being visited by a prospective student-athlete. A*

*nonqualifier (see Bylaw 14.02.10.3) may not serve as a student host during his or her first academic year in residence. [D]*

*13.6.6.5.3 Use of Automobile. The institution or representatives of its athletics interests shall not provide an automobile for use by the prospective student-athlete or the student host. [D]*

*13.6.6.6 Student Support Group Assisting in Recruiting. An institution may not provide a free meal or entertainment to a member of an institutional student support group that assists in the recruitment of a prospective student-athlete during an official visit, unless the student is designated as the one student host for that prospective student-athlete. Any additional arrangement between the institution and members of such a support group (e.g., compensation, providing a uniform) is left to the discretion of the institution.*

*13.6.6.7 Meals on Official Visit.*

*13.6.6.7.1 Meals on Official Visit. The cost of actual meals, not to exceed three per day, on the official visit for a prospective student-athlete and the prospective student-athlete's relatives or legal guardian(s) need not be included in the \$30-per-day entertainment expense. A dessert or after-meal snack also may be excluded. [R]*

*13.6.6.7.1.1 Entertainment at Staff Member's Home. A luncheon, dinner or brunch at the home of an institutional staff member (e.g., the athletics director, a coach, a faculty member or the institution's president) may be held for a prospective student-athlete on an official visit, provided the entertainment is on a scale comparable to that of normal student life, is not excessive in nature and occurs on only one occasion.*

*13.6.6.8 Normal Retail Cost. If a boat, snowmobile, recreational vehicle or similar recreational equipment (including those provided by an institutional staff member or a representative of the institution's athletics interests) is used to entertain a prospective student-athlete or the prospective student-athlete's relatives or legal guardian(s), the normal retail cost of the use of such equipment shall be assessed against the \$30-per-day entertainment figure; further, if such normal retail cost exceeds the \$30-per-day entertainment allowance, such entertainment may not be provided. [R]*

*13.6.7 Entertainment on Official Visit for Relatives or Legal Guardian(s) of Prospective Student-Athlete. A member institution shall limit entertainment, meals and lodging on*

~~the prospective student-athlete's official visit to a prospective student-athlete, and the prospective student-athlete's relatives [or legal guardian(s)]. [R]~~

~~13.6.8 Lodging for Additional Persons. Additional persons (e.g., prospective student-athlete's brother, sister, friend) may stay in the same room as the prospective student-athlete or relatives or legal guardian(s) of the prospective student-athlete, but the institution shall not pay the costs resulting from the additional occupants. The additional occupants shall not be prospective student-athletes being recruited by the institution. [R]~~

### **13.6 Campus Visits.**

**13.6.1 Number Permitted.** **There is no limit to the number of times a prospective student-athlete may visit a member institution's campus at his or her own expense. A prospective student-athlete may make a campus visit before his or her junior year in high school.**

**13.6.2 Entertainment on Campus Visit.** **An institution may provide entertainment to a prospective student-athlete, which may not be excessive, on a campus visit. Entertainment and contact by representatives of the institution's athletics interests (boosters) during a campus visit are confined to campus, unless otherwise specified. [R]**

**13.6.2.1 Complimentary Admissions.** **During a campus visit, an institution may provide a prospective student-athlete complimentary admissions to a campus athletics event in which the institution's intercollegiate team practices or competes. Such complimentary admissions are for the exclusive use of the prospective student-athlete and those persons accompanying the prospective student-athlete on the visit and must be issued on an individual-game basis. [R]**

**13.6.2.1.1 Home Games Outside the Community.** **If an institution schedules any regular-season home games at a site located in a community other than its own, the host institution may provide complimentary admissions to only one such game annually for the exclusive use of a prospective student-athlete and those persons accompanying the prospective student-athlete. Tournament and postseason contests and dates of competition are excluded. The institution shall not arrange or permit any other entertainment or payment of expenses, including transportation. [R]**

**13.6.2.1.2 Conference Tournaments, NCAA**

**Championships and Other Postseason Contests.** The provision of complimentary admissions to prospective student-athletes for a conference tournament, an NCAA championship (all rounds) or other postseason contests (e.g., bowl game, NAIA or NIT championship) constitutes excessive entertainment and is prohibited. The prospective student-athlete may purchase these tickets only in the same manner as any other member of the general public.

**13.6.2.1.3 General Seating.** A prospective student-athlete and those persons accompanying the prospective student-athlete on a campus visit are limited to general seating when given complimentary admissions to a campus athletics event. Providing special seating arrangements during the conduct of the event (including intermission) in the facility's press box, special seating box(es) or bench area is considered excessive, and is specifically prohibited. [R]

**13.6.2.2 Parking.** An institution may arrange special on-campus parking for a prospective student-athlete during a campus visit.

**13.6.2.3 Cash to Prospective Student-Athlete.** An institution or representatives of its athletics interests (e.g., boosters) shall not provide cash to a prospective student-athlete for entertainment purposes.

**13.6.3 Meals on Campus Visit.** An institution may provide the cost of actual meals on a campus visit for a prospective student-athlete and those persons accompanying the prospective student-athlete. Such cost need not be included in the \$30-per-day entertainment expense. A dessert or after-meal snack also may be excluded. [R]

**13.6.3.1 Meal/Entertainment at Staff Member's Home.** A meal at the home of an institutional staff member (e.g., the athletics director, a coach, a faculty member or the institution's president) may be held for a prospective student-athlete on a campus visit, provided the entertainment is on a scale comparable to that of normal student life and is not excessive in nature. For regulations relating to occasional meals for student-athletes who participate in a campus visit, see Bylaw 16.11.1.4.

**13.6.4 Transportation on Campus Visit.** During a

campus visit, the institution may provide a prospective student-athlete with transportation to view practice and competition sites in the prospective student-athlete's sport, other institutional facilities and to attend an institution's home athletics contest (on or off campus). An institutional staff member must accompany the prospective student-athlete during such a trip. Payment of any other transportation expenses is not permissible. However, the institution may provide transportation for a prospective student-athlete to attend home athletics contests if transportation is available to prospective students generally. [R]

13.6.5 Accommodations/Lodging on Campus Visit. A prospective student-athlete on a campus visit may stay in an enrolled student-athlete's dormitory room only if the prospective student-athlete pays the regular institutional rate for such lodging. [R]

#### 13.6.6 Official Visit.

##### 13.6.6.1 Limitations on Official Visit.

13.6.6.1.1 One-Visit Limitation. A member institution may finance only one visit to its campus for a prospective student-athlete.

13.6.6.1.2 First Opportunity to Visit. A prospective student-athlete may not be provided an expense-paid visit earlier than June 15 immediately preceding the prospective student-athlete's junior year in high school. [D]

13.6.6.1.3 Post-High School Visits. The one-visit limitation applies separately to the period in which the prospective student-athlete is in high school and to the period beginning September 1 after the prospective student-athlete's completion of high school. [D]

13.6.6.1.3.1 Transfer Student. If a student-athlete attending a four-year institution desires to transfer and that institution provides written permission to contact required per Bylaw 13.1.1.2, it is permissible for a second institution to provide the student-athlete one official visit to that institution's campus.

13.6.6.1.4 Visit to Off-Campus Site. An official visit shall be made to the campus and not, for example, to an off-campus site where the institution may be appearing in an athletics contest. However, if an institution is required

to play all of its home games in a given sport at a site located in a community other than its own because of conditions beyond its own control (e.g., fire, windstorm, earthquake or other disaster), the institution may consider games played at the substitute site as on-campus competition, provided the institution documents the conditions causing it to visit an off-campus site on an official visit. [D]

13.6.6.2 Academic Requirements for Official Visit. An institution shall not provide an official visit to a high school or preparatory school prospective student-athlete until he or she satisfies the following academic requirements: [D]

(a) Presents the institution with a current high school or college-preparatory school transcript (official or unofficial);

(b) Registers with the NCAA Eligibility Center; and

(c) Is placed on the institution's institutional request list (IRL) with the NCAA Eligibility Center.

13.6.6.2.1 NCAA Eligibility Center. A prospective student-athlete's fulfillment of these academic requirements for an official visit may be certified through use of information on file at the NCAA Eligibility Center, as approved by the Executive Committee.

13.6.6.3 Length of Official Visit. There is no limit on the length of an official visit. For additional regulations relating to transportation on an official visit, see Bylaw 13.6.6.4.

13.6.6.3.1 Failure to Return Home Following Official Visit. If a prospective student-athlete does not return home following an official visit before attending the institution, the one-way transportation to the campus would be considered a violation of Bylaw 13.5.2, which prohibits transportation to enroll. [D]

13.6.6.4 Transportation on Official Visit.

13.6.6.4.1 General Restrictions. A member institution may pay a prospective student-athlete's actual round-trip transportation costs for his or her official visit to its campus, provided a direct route between the prospective student-athlete's home, to/from the site of competition or from the prospective student-athlete's educational institution and the institution's campus is used. It is not

permissible for an institution to pay the prospective student-athlete's actual round-trip transportation costs for his or her participation in an institutional camp or clinic immediately prior to or after an official visit. [R]

13.6.6.4.1.1 Transportation To/From Site of Competition or From Educational Institution. A prospective student-athlete may be transported to campus for an official visit from the site of athletics competition or from the prospective student-athlete's educational institution (or the reverse arrangement), provided only actual transportation expenses are paid and the cost of the transportation does not exceed the cost of transportation between the prospective student-athlete's home or educational institution and the institution's campus. [R]

13.6.6.4.1.2 Transportation of Prospective Student-Athlete's Friends, Relatives or Legal Guardian(s). An institution shall not permit its athletics department staff members or representatives of its athletics interests (boosters) to pay, provide or arrange for the payment of transportation costs incurred by relatives, friends or legal guardian(s) of a prospective student-athlete to visit the campus or elsewhere, except as provided in Bylaw 13.6.6.4.2. [R]

13.6.6.4.1.3 Prohibited Modes of Transportation. An institution is prohibited from providing a prospective student-athlete with the following modes of transportation during an official visit:

(a) Use of an automobile:

(1) Owned or operated by an institution or any representative of its athletics interests; or

(2) Arranged by an institution or any representative of its athletics interests;

(b) Use of a limousine; or

(c) Use of a helicopter. [R]

13.6.6.4.2 Automobile Transportation. When a prospective student-athlete travels by automobile on an official visit, the institution may pay round-trip expenses to the individual incurring the expense (except the prospective student-athlete's coach as

provided in Bylaw 13.8.1.1) at the same mileage rate it allows its own personnel. Any automobile may be used by the prospective student-athlete (see Bylaw 13.6.6.4.1.3 relating to prohibited modes of transportation). [R]

13.6.6.4.2.1 Individuals Accompanying Prospective Student-Athlete. A prospective student-athlete's friends, relatives or legal guardian(s) may receive cost-free transportation to visit a member institution's campus only by accompanying the prospective student-athlete at the time the prospective student-athlete travels in an automobile to visit the campus.

13.6.6.4.2.2 Coach Providing Automobile Transportation. A coach, who is certified through the annual certification requirement to recruit and evaluate prospective student-athletes off campus, may transport a prospective student-athlete and his or her relatives or legal guardians in any vehicle to and from an official visit, provided the conditions regarding contact restrictions at specified sites are satisfied (see Bylaw 13.1.7) and the transportation provided does not exceed the distance between the locale of the prospective student-athlete's home to the institution's campus. [R]

13.6.6.4.3 Air Transportation. The air fare for commercial transportation for the official visit may not exceed coach (or comparable) class. [R]

13.6.6.4.3.1 Institution's Airplane. An institution may use its own airplane to transport a prospective student-athlete to the campus for an official visit, provided relatives, other friends or legal guardian(s) do not accompany the prospective student-athlete.

13.6.6.4.3.2 Noncommercial Airplane. Whenever an aircraft (other than a commercial airplane) is used to transport a prospective student-athlete, payment for its use shall be at the established charter rates at the airport where the craft is based. The institution shall be prepared to demonstrate satisfactorily that such payment has been made. [R]

**13.6.6.4 Visiting Two or More Institutions.** Two or more institutions to which a prospective student-athlete is making official visits on the same trip may provide travel expenses, provided there is no duplication of expenses and only actual and necessary expenses are provided. [R]

**13.6.6.5 Accommodations on Official Visit.** An institution may provide expenses for lodging to a prospective student-athlete on an official visit. Local commercial facilities may be used but at a scale comparable to that of normal student life and only within a 30-mile radius of the institution's campus.

**13.6.6.5.1 Lodging for Additional Persons.** Additional persons (e.g., prospective student-athlete's friend) may stay in the same room as the prospective student-athlete or relatives or legal guardian(s) of the prospective student-athlete, but the institution shall not pay the costs resulting from the additional occupants. The additional occupants shall not be prospective student-athletes being recruited by the institution. [R]

**13.6.6.6 Meals on Official Visit.** For regulations relating to meals, see Bylaw 13.6.3.

**13.6.6.7 Entertainment on Official Visit for Relatives or Legal Guardian(s) of Prospective Student-Athlete.** A member institution shall limit entertainment, meals and lodging on the prospective student-athlete's official visit to a prospective student-athlete, and the prospective student-athlete's relatives [or legal guardian(s)]. [R]

**13.6.6.8 Student Host(s) on Official Visit.** A student host must be enrolled in the institution being visited by a prospective student-athlete. A nonqualifier (see Bylaw 14.02.10.3) may not serve as a student host during his or her first academic year in residence. [D]

**13.6.6.8.1 General Restrictions.** The institution may provide the following to a student host entertaining a prospective student-athlete on an official visit:

**(a) A maximum of \$30 for each day of the visit to cover all actual costs of entertaining the prospective student-athlete (and the prospective student-athlete's relatives or legal guardians), excluding the cost of**

admission to campus athletics events. It is permissible to provide the student host with an additional \$15 per day for each additional prospective student-athlete the host entertains; and

(b) Complimentary admissions to campus athletics events, provided the admissions are used to accompany a prospective student-athlete to the events during the prospective student-athlete's official visit.

13.6.6.8.2 Prohibited Use of Student Host Funds. The funds provided to a student host may not be used for or by the prospective student-athlete to purchase souvenirs (e.g., T-shirts, other institutional mementos).

13.6.6.8.3 Multiple Hosts. If several students host a prospective student-athlete, the \$30-per-day entertainment money may be used to cover the actual and necessary expenses incurred by the prospective student-athlete and all hosts. [D]

13.6.6.8.4 Use of Automobile. The institution or representatives of its athletics interests shall not provide an automobile for use by the prospective student-athlete or the student host. [D]

13.6.6.9 Student Support Group Assisting in Recruiting. An institution may not provide a free meal or entertainment to a member of an institutional student support group that assists in the recruitment of a prospective student-athlete during an official visit, unless the student is designated as the one student host for that prospective student-athlete. Any additional arrangement between the institution and members of such a support group (e.g., compensation, providing a uniform) is left to the discretion of the institution.

13.6.6.10 Normal Retail Cost. If a boat, snowmobile, recreational vehicle or similar recreational equipment [including those provided by an institutional staff member or a representative of the institution's athletics interests (booster)] is used to entertain a prospective student-athlete or the prospective student-athlete's relatives or legal guardian(s), the normal retail cost of the use of such equipment shall be assessed against the \$30-per-day

**entertainment allowance to a student host (see Bylaw 13.6.7.7); further, if such normal retail cost exceeds the \$30-per-day entertainment allowance, such entertainment may not be provided. [R]**

**C. Bylaws:** Amend 13.7, as follows:

[Roll Call]

*13.7 Unofficial (Nonpaid) Visit.*

*13.7.1 Number Permitted. A prospective student-athlete may visit a member institution's campus at his or her own expense an unlimited number of times. A prospective student-athlete may make unofficial visits before his or her senior year in high school.*

*13.7.2 Entertainment/Tickets.*

*13.7.2.1 General Restrictions. During an unofficial visit, the institution may not pay any expenses or provide any entertainment except a maximum of three complimentary admissions to a campus athletics event in which the institution's intercollegiate team practices or competes. Such complimentary admissions are for the exclusive use of the prospective student-athlete and those persons accompanying the prospective student-athlete on the visit and must be issued on an individual-game basis. Providing seating during the conduct of the event (including intermission) for the prospective student-athlete or those persons accompanying the prospective student-athlete in the facility's press box, special seating box(es) or bench area is specifically prohibited. [R]*

*13.7.2.1.1 Meals. An institution may provide a prospective student-athlete (and the prospective student-athlete's relatives or legal guardians) with one meal in the institution's on-campus dining facility during an unofficial visit. When all on-campus dining facilities are closed, an institution may provide a meal in an off-campus dining facility. [R]*

*13.7.2.1.2 Housing -- Lodging in Dormitories. A prospective student-athlete on an unofficial visit may stay in an enrolled student-athlete's dormitory room only if the prospective student-athlete pays the regular institutional rate for such lodging. [R]*

*13.7.2.1.3 Transportation during Unofficial Visit. For regulations relating to transportation on an unofficial visit, see Bylaw 13.5.3.*

*13.7.2.1.4 Reserving Game Tickets. An institution may not reserve tickets (in addition to the permissible complimentary admissions) to be purchased by a prospective student-athlete (or individuals accompanying the prospective student-*

*athlete) on an unofficial visit. Tickets may be purchased only in the same manner as any other member of the general public. [R]*

*13.7.2.1.5 Parking. An institution may not arrange special parking for prospective student-athletes to use while attending a member institution's campus athletics event during an unofficial visit. [R]*

*13.7.2.1.6 Academic Interviews.—An athletics department staff member may arrange academic interviews for a prospective student-athlete on an unofficial visit.*

*13.7.2.2 Home Games Outside the Community. If an institution schedules any regular-season home games at a site located in a community other than its own, the host institution may provide a maximum of three complimentary admissions to only one such game for the exclusive use of a prospective student-athlete and those persons accompanying the prospective student-athlete. Tournament and postseason games are excluded. The institution shall not arrange or permit any other entertainment or payment of expenses, including transportation. [R]*

*13.7.2.3 Conference Tournaments. An institution may provide complimentary admissions to a prospective student-athlete for a postseason conference tournament only if the institution participates in the tournament and it is held on the institution's campus.*

*13.7.2.4 NCAA Championships or Other Postseason Contests. The provision of complimentary or reduced-cost admissions to prospective student-athletes for an NCAA championship (all rounds) or other postseason contests (e.g., bowl game, NAA or NIT championship) constitutes excessive entertainment and is prohibited. The prospective student-athlete may purchase tickets to such events only in the same manner as any other member of the general public. [R]*

*13.7.2.5 Visit Unrelated to Recruitment. The limitations on providing entertainment to a prospective student-athlete shall not extend to a visit to the institution's campus for a purpose having nothing whatsoever to do with the prospective student-athlete's athletics recruitment by the institution (e.g., band trip, fraternity weekend, athletics team's attendance at a sporting event with the high school coach). The institution's athletics department or representatives of its athletics interests may not be involved in any way with the arrangements for the visit, other than providing (in accordance with established policy) free admissions to an athletics event on a group basis, rather than personally to the*

*prospective student-athlete. [R]*

*13.7.2.6 Visit Related to National Student-Athlete Day or National Girls and Women in Sports Day. The limitations on providing entertainment to a prospective student-athlete shall not extend to a visit to the institution's campus for activities related to National Student-Athlete Day and/or National Girls and Women in Sports Day. [R]*

**Source:** NCAA Division II Presidents Council [Management Council (Legislation Committee)].

**Effective Date:** June 15, 2013; for any prospective student-athlete entering his or her junior year in high school June 15, 2013, and thereafter.

**Rationale:** One of the themes that emerged from the Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Amending the legislation to permit official visits beginning June 15 immediately preceding a prospective student-athlete's junior year aligns with the permissible date for other recruiting functions and is consistent with the general recruitment of students. In addition, combining the official and unofficial visit legislation will eliminate redundancy and assist with ease of references to many areas contained within the legislation (e.g., transportation, meals). This recommendation provides flexibility for an institution to determine how it prefers to conduct campus visits instead of relying on prescribed limitations. Further, consistent with other recent changes, this recommendation allows institutional budgets to dictate the length of visits and the benefits that institutions choose to provide to prospective student-athletes visiting the institution's campus.

**NO. 2013-8 (NO. 2-7) RECRUITING – PERMISSIBLE  
ACTIVITIES – TRYOUTS –  
PERMISSIBLE TIMING OF TRYOUTS  
FOR PROSPECTIVE STUDENT-  
ATHLETES – JUNE 15 PRECEDING  
JUNIOR YEAR**

**Intent:** To specify that a tryout of a prospective student-athlete is permissible beginning June 15 immediately preceding the prospective student-athlete's junior year in high school, provided the prospective student-athlete is enrolled in a term other than the term(s) in which the prospective student-athlete's high school's traditional season in the sport occurs or the prospective student-athlete has completed high school eligibility in the sport.

**Bylaws:** Amend 13.11.2.1, as follows:

13.11.2.1 Tryouts. A member institution may conduct a tryout of

a prospective student-athlete only on its campus or at a site at which it normally conducts practice or competition **beginning June 15 immediately preceding the prospective student-athlete's junior year in high school** and only under the following conditions (see Bylaw 17.02.14 for tryouts of currently enrolled students):

[13.11.2.1-(a) unchanged.]

(b) The tryout may be conducted only for high school *seniors* **prospective student-athletes** who are enrolled in a term other than the term(s) in which the prospective student-athlete's high school's traditional season in the sport occurs or who have completed high school eligibility in the sport; for a two-year college student, after the conclusion of the sport season or anytime, provided the student has exhausted his or her two-year college eligibility in the sport; and for a four-year college student, after the conclusion of the sport season, provided written permission to contact the prospective student-athlete (per Bylaw 13.1.1.2) has been obtained;

[13.11.2.1-(c) through 13.11.2.1-(g) unchanged.]

**Source:** NCAA Division II Presidents Council [Management Council (Legislation Committee)].

**Effective Date:** June 15, 2013; for any prospective student-athlete entering his or her junior year in high school June 15, 2013, and thereafter.

**Rationale:** One of the themes that emerged from the Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Aligning the first permissible date for tryouts of prospective student-athletes with the first permissible date for other recruiting functions eases the burden on compliance monitoring by establishing a consistent date for monitoring purposes. In addition, the legislation maintains protections for the prospective student-athlete by not permitting tryouts during the traditional season or until after the individual has exhausted eligibility in the sport. Further, the proposed timing for tryouts is consistent with the timing of recruitment of general students by admissions offices at many institutions.

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## PRESIDENTS COUNCIL

### **\*NO. 2013-9 (NO. 2-1) NCAA MEMBERSHIP – 10-YEAR PILOT PROGRAM FOR FOREIGN INSTITUTIONS – INSTITUTIONS LOCATED IN MEXICO**

**Intent:** To specify that an institution located in Mexico may join the Division II membership, as specified.

**A. Constitution:** Amend 3.1.1, as follows:

[Roll Call]

3.1.1 General. Membership is available to colleges, universities, athletics conferences or associations and other groups that are related to intercollegiate athletics; that have acceptable academic standards (as defined in Constitution 3.2.3.3); and that are located in Canada, **Mexico** and the United States, its territories or possessions. Such institutions or organizations must accept and observe the principles set forth in the constitution and bylaws of the Association.

3.1.1.1 Membership of *Canadian Foreign* Institutions – 10-Year Pilot Program. Canadian **and Mexican** institutions invited to enter a 10-year pilot program to explore Division II membership must accept or observe the pilot program's policies and procedures as developed and approved by the Executive Committee, in addition to the principles set forth in the constitution and bylaws of the Association.

**B. Administrative:** Amend 31.3.3.1, as follows:

[Roll Call]

31.3.3.1 Countable Competition. For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of four-year, degree-granting institutions located in Canada, **Mexico** and the United States, its territories or possessions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

**Source:** NCAA Division II Presidents Council (Membership Committee).

**Effective Date:** Immediate

**Rationale:** Over a year ago, the government of Mexico indicated an interest in assisting institutions located in Mexico with joining the Division II membership. With the prior approval of the NCAA Executive Committee, this change will expand the Canadian pilot program to include institutions located in

Mexico. The current Canadian pilot program was adopted by the membership in 2008. In accordance with the legislation, the pilot program is scheduled to expire in 2018. This change will not create a new pilot program exclusively for institutions located in Mexico. Rather, the recommendation will add language to the current Canadian pilot program allowing institutions located in Mexico to apply for Division II membership within the timeline of the current program.

**\*NO. 2013-10 (NO. 2-2) LEGISLATIVE PROCESS – OTHER LEGISLATIVE AND AMENDMENT PROCEDURES – SPECIAL RULES OF ORDER – MOTION TO DIVIDE – DEBATABLE MOTION**

**Intent:** To specify that a motion to “divide the question” of a properly moved proposal is a debatable motion.

**Constitution:** Amend 5.4.3, as follows:

[Roll Call]

5.4.3 Special Rules of Order.

[5.4.3.1 unchanged.]

5.4.3.2 Division Business Sessions. Each division may adopt special rules of order not inconsistent with the constitution and bylaws by a two-thirds majority of the delegates of the applicable division present and voting at any annual or special Convention.

**5.4.3.2.1 Exception to Robert’s Rules of Order, Newly Revised – Motion to Divide. A delegate in attendance at the annual Convention, or at a special Convention, may debate the merits of a “motion to divide the question” of a properly moved proposal.**

[5.4.3.3 unchanged.]

**Source:** NCAA Division II Presidents Council [Management Council (Legislation Committee)].

**Effective Date:** August 1, 2013

**Rationale:** Each year during the business session at the annual Convention, there are a number of properly moved proposals that could be divided. Pursuant to Robert’s Rules of Order, if a motion “to divide the question” of a proposal occurs, the delegates are unable to debate the merits of that motion. This may result in significant confusion among the delegates because if asked, the NCAA staff would not be permitted to answer application and/or interpretive questions regarding the potential impact of such a division until after the delegates vote to approve the motion to divide. Current legislation specifies that the rules contained in the current edition of Robert’s Rules of Order, Newly Revised, shall be the parliamentary authority for

the conduct of all meetings of the Association. This section also specifies that the rules shall be the deciding reference used in case of parliamentary challenge in all instances to which they apply and in which they are not superseded by the Division II constitution, bylaws or any special rule of order adopted by the Association. Legislation also sets forth parameters regarding special rules of order for all meetings of the Association.

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## RECRUITING

**\*NO. 2013-11 (NO. 2-6) RECRUITING – LETTER-OF-INTENT PROGRAMS, FINANCIAL AID AGREEMENTS – SUBMISSION OF TRANSCRIPT TO THE NCAA ELIGIBILITY CENTER BEFORE SIGNING**

**Intent:** To specify that an institution shall not permit a high school prospective student-athlete (other than a prospective student-athlete who attends a secondary school in a foreign country) to sign a National Letter of Intent or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment.

**Bylaws:** Amend 13.9, as follows:

[Roll Call]

13.9 Letter-Of-Intent Programs, Financial Aid Agreements.

[13.9.1 through 13.9.2.1 unchanged.]

**13.9.3 Submission of Transcript to the NCAA Eligibility Center Before Signing. An institution shall not permit a high school prospective student-athlete to sign a National Letter of Intent (NLI) or an institution's written offer of athletically related financial aid until the NCAA Eligibility Center has received an official high school transcript for each high school the prospective student-athlete has attended through his or her sixth semester (or equivalent) of enrollment. This provision does not apply to a prospective student-athlete who attends a secondary school in a foreign country. [D]**

[13.9.3 through 13.9.3.2 renumbered as 13.9.4 through 13.9.4.2, unchanged.]

**Source:** NCAA Division II Presidents Council [Management Council (Academic Requirements Committee)].

**Effective Date:** August 1, 2013, for any signing period on or after August 1, 2013.

**Rationale:** Current legislative requirements that must be met before a written offer of athletically related aid may be provided have greatly improved the academic information shared between prospective student-athletes and institutions, as well as with the NCAA Eligibility Center. This proposal is intended to continue the pattern of facilitating academic information sharing in a timely manner while minimizing overall administrative burden. Ensuring that six-semester transcripts are available for

evaluation prior to a prospective student-athlete's signing of a National Letter of Intent or an institution's written offer of financial aid will allow for identification of potential academic issues regarding initial-eligibility requirements and timely discussion of academically sound solutions. To assist with the goal of this proposal, the NCAA Eligibility Center will conduct preliminary evaluations of six-semester transcripts even if a test score is not on file for a prospective student-athlete. Additionally, prospective student-athletes who qualify for early academic certification will be identified and processed in a manner that will allow for campus and NCAA resources to be appropriately allocated in relation to final eligibility certifications.

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## ELIGIBILITY

**\*NO. 2013-12 (NO. 2-10) ELIGIBILITY – CRITERIA FOR DETERMINING SEASON OF ELIGIBILITY – PARTICIPATION IN PRESEASON EXHIBITION CONTESTS OR DATES OF COMPETITION AND PRESEASON SCRIMMAGES DURING INITIAL YEAR**

**Intent:** To specify that during a student-athlete's initial year of collegiate enrollment, participation in preseason exhibition contests or dates of competition and preseason scrimmages (competition that occurs prior to the first countable contest or date of competition in the sport) shall not result in the use of a season of competition.

**Bylaws:** Amend 14.2.4, as follows:

[Roll Call]

### 14.2.4 Criteria for Determining Season of Eligibility.

14.2.4.1 Minimum Amount of Competition. Any competition *f*(including a scrimmage with outside competition *(except for approved two-year college scrimmages per Bylaw 14.2.4.1.1)*), regardless of time, during a season in an intercollegiate sport shall be counted as a season of competition in that sport. This provision is applicable to intercollegiate athletics competition conducted by a two-year or four-year collegiate institution at the varsity or subvarsity level.

[14.2.4.1.1 through 14.2.4.1.3 unchanged.]

**14.2.4.1.4 Preseason Exhibition Contests or Dates of Competition/Preseason Scrimmages During Initial Year. During a student-athlete's initial year of collegiate enrollment, he or she may compete in preseason exhibition contests or dates of competition and preseason scrimmages (as permitted in the particular sport per Bylaw 17) that occur prior to the first countable contest or date of competition in the sport without counting such competition as a season of competition.**

**Source:** Great Lakes Valley Conference and South Atlantic Conference.

**Effective Date:** August 1, 2013

**Rationale:** This proposal is consistent with the philosophy on student-athlete well-being and would better align Division II with Divisions I and III, which both have legislation currently in place that provides a similar opportunity to student-athletes. Under current legislation, a transfer student-athlete from a

Division I or III institution who competed only in preseason scrimmages or exhibition contests during his or her initial year of collegiate enrollment would not use a season of competition under Division I and Division III legislation; however, the student-athlete would be considered to have used a season of competition for the same season upon transfer to a Division II institution. Although this legislative change would not entirely eliminate the impact of the differences in legislation between divisions, it does create greater consistency for transfer student-athletes who participate in a limited number of contests during their initial year of collegiate enrollment.

**Committee Position (Presidents Council, Management Council and Legislation Committee):** The Councils and the committee agreed to support this proposal. The Councils and the committee noted that this change will provide more equity for student-athletes who participate in the winter sport season; specifically because winter sport student-athletes do not currently have an opportunity to participate in a minimal number of contests or dates of competition without using a season of eligibility (e.g., competition in nonchampionship segment). The Councils and the committee further noted that because the application of the rule is limited to a student-athlete's initial year of collegiate enrollment, coaches will not be able to use a student-athlete's participation in preseason exhibition contests and/or preseason scrimmages as a tryout for student-athletes after the first year of collegiate enrollment. The Management Council also noted that the proposed change is consistent with the Ease of Burden initiative, and will likely decrease the number of season-of-competition waivers filed by institutions on behalf of student-athletes who participate in preseason exhibition contests and/or preseason scrimmages.

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## PLAYING AND PRACTICE SEASONS

**\*NO. 2013-13 (NO. 2-12) PLAYING AND PRACTICE SEASONS - GENERAL PLAYING SEASON REGULATIONS - WEEKLY HOUR LIMITATIONS OUTSIDE OF PLAYING SEASON - 14-DAY BREAK AT CONCLUSION OF SEASON**

**Intent:** To specify that a student-athlete shall not participate in any countable athletically related activities for a 14-consecutive calendar-day period following an institution's final contest or date of competition in the segment that concludes with the NCAA championship.

**Bylaws:** Amend 17.1.6.2.1, as follows:

[Roll Call]

17.1.6.2.1 Sports Other Than Football. In sports other than football, outside of the playing season during the academic year, only a student-athlete's participation in weight training, conditioning, team activities and/or skill instruction shall be permitted, as follows:

[17.1.6.2.1-(a) through 17.1.6.2.1-(d) unchanged.]

(e) *Between the end of the Division II championship, Following the institution's final contest or date of competition in the segment that concludes with the NCAA championship, a student-athlete is prohibited from engaging in countable athletically related activities for a 14-consecutive calendar-day period. Between the end of the 14-consecutive calendar-day break period* or the end of the nonchampionship segment, and one week prior to the beginning of the institution's final examination period, a student-athlete's participation in weight training, conditioning and skill instruction shall be limited to a maximum of eight hours per week, of which not more than two hours per week may be spent on skill instruction set forth in Bylaw 17.1.6.2.2. During this period, team activities shall not be permitted.

For the first permissible date of activities outside of the playing season, refer to the sport-specific legislation.

**Source:** NCAA Division II Presidents Council [Management Council (Legislation Committee)].

**Effective Date:** August 1, 2013

**Rationale:** At the 2011 Convention, the delegates adopted NCAA Division II Proposal No. 2011-7, which amended the out-of-season activities legislation for sports other than football. The proposal, in part, expanded the nature of access between coaches and student-athletes by permitting full-team activities during a

particular segment of the academic year. It also created a legislated break from the time a team or individual concludes the regular season through the end of the Division II or national collegiate championship, or end of the nonchampionship segment. During this time, it is not permissible to engage in any countable athletically related activities. The length of a team's legislated break varies greatly, depending on when an institution concludes the regular season and whether an institution advances to postseason competition, resulting in a potential competitive disadvantage for programs that do not advance to the postseason. In addition, student-athletes participating on teams that advance well into the postseason may be provided little break before the next segment of the playing season begins. A legislated consecutive 14-calendar day break at the conclusion of an institution's playing season provides consistency among institutions and ensures that student-athletes will be provided a sufficient break for recovery and to focus on academics.

# Appendix A

## Voting in Division Business Sessions

The provisions of NCAA Constitution 5.1.4.3.2 specify that dominant legislation per Constitution 1 and 2 and elsewhere, and federated legislation determined by the NCAA Executive Committee to be contrary to the Association’s basic purposes, fundamental policies and general principles shall be acted upon by the divisions meeting in joint session. The provisions of Constitution 5.1.4.3.3 specify that federated legislation pertaining to a single division or more than a single division of the Association may be acted upon by the appropriate divisions during the separate division business sessions.

### Division II Business Session

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*\*Designated by NCAA Division II Presidents Council for roll-call vote.*

## Appendix B

### Interpretations to be Included in the 2013-14 NCAA Division II Manual

In accordance with its authority to recommend incorporation of interpretations in the next printing of the NCAA Manual, the NCAA Division II Legislation Committee has recommended and the NCAA Division II Management Council has approved inclusion of the following interpretations in the 2013-14 Division II Manual. This will be referenced in the oral report of the Management Council to the 2013 Division II business session and acceptance of that report will constitute approval of the incorporation of these interpretations. If a delegate objects to incorporation of a particular interpretation, that objection should be raised at the time of the Management Council report. The Division II membership then will decide by majority vote of the eligible voters whether to incorporate the interpretations.

It should be noted that these interpretations already have been accepted by the membership, and the only issue concerning these interpretations that is before the Division II membership is whether they should be set forth in the 2013-14 Division II Manual and subsequent Division II Manuals. If the membership votes not to incorporate a particular interpretation into the Manual, the interpretation still will be binding on the membership; it simply will not be included in the Manual.

For each of these interpretations approved by the Management Council, the provisions of Constitution 5.4.1.4 also would apply (i.e., any Division II member to which the interpretation applies may request a review of that interpretation at the 2013 Division II business session by making such a request in writing to the Association's Convention office before 1 p.m. Friday, January 18, the day preceding the Division II business session of the Convention). If an interpretation is not challenged per Constitution 5.4.1.4 and the incorporation of the interpretation into the 2013-14 Manual also is not challenged, it will appear in the 2013-14 Manual as noted.

NO. I-2013-1	<b>RECRUITING – TRYOUTS – PERMISSIBLE ACTIVITIES – RECREATIONAL ACTIVITIES DURING OFFICIAL OR UNOFFICIAL VISIT</b>
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**Bylaws:** Amend 13.11.2.3, as follows:

13.11.2.3 Recreational Activities. A prospective student-athlete visiting a member institution may participate in physical workouts or other recreational activities during a visit to an institution's campus; *provided such activities:* **The activities may take place in a facility (on- or off-campus) that is not open to the general public (e.g., campus recreation center, golf course, swimming pool). Such activities are permissible provided they:**

(a) Are not organized or observed by members of the athletics department coaching staff (**including strength and conditioning coaches**); *and*

(b) Are not designed to test the athletics abilities of the prospective student-athlete; **and**

**(c) Are paid for by the prospective student-athlete at the going rate if a fee is associated with the use of the facility (e.g., guest fee at a private facility used by the institution for practice or competition, admission fee for open swim session at institutional recreation center).**

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Incorporating the June 16, 2011, interpretation into the legislation eliminates the need for institutional staff members to determine what activities are permissible during official and unofficial visits and clarifies the scope and definition of “recreational activities.”

**NO. I-2013-2      AMATEURISM AND ELIGIBILITY –  
VOLLEYBALL AND SAND VOLLEYBALL  
CONSIDERED SAME SPORT**

**A. Bylaws:** Amend 12.02, as follows:

12.02 Definitions and Applications.

[12.02.1 through 12.02.5 unchanged.]

**12.02.6 Volleyball and Sand Volleyball. Volleyball and sand volleyball are considered the same sport for purposes of Bylaw 12.**

**B. Bylaws:** Amend 14.2.4.2, as follows:

14.2.4.2 Participation in Organized Competition Before Initial Collegiate Enrollment. An individual who does not enroll in a collegiate institution as a full-time student in the regular academic term that begins immediately after a one-year time period (the next opportunity to enroll after the one calendar-year period has elapsed) following his or her high school graduation date shall use one season of intercollegiate competition for each consecutive 12-month period after the one-year time period and before initial full-time collegiate enrollment in which the individual participates in organized competition per Bylaw 14.2.4.2.1.2.

[14.2.4.2.1 through 14.2.4.2.3 unchanged.]

**14.2.4.3 Volleyball and Sand Volleyball. Volleyball and sand volleyball are considered the same sport for purposes of Bylaw 14.2.4.2.**

[14.2.4.3 through 14.2.4.5 renumbered as 14.2.4.4 through 14.2.4.6, unchanged.]

**C. Bylaws:** Amend 14.7.1, as follows:

14.7.1 Outside Competition, Sports Other Than Basketball. A student-athlete becomes ineligible for intercollegiate competition in his or her sport (other than basketball) if, after enrollment in college and during any year in which the student-athlete is a member of an intercollegiate squad or team, he or she competes or has competed as a member of any outside team in any noncollegiate, amateur competition (e.g., tournament play, exhibition games or other activity) during the institution's intercollegiate season in the sport (see Bylaw 14.7.5 for exceptions) until eligibility is restored by the Committee on Student-Athlete Reinstatement.

[14.7.1.1 unchanged.]

**14.7.1.2 Volleyball and Sand Volleyball. Volleyball and sand volleyball are considered the same sport for purposes of Bylaw 14.7.**

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Proposal No. 2009-5 added sand volleyball as an emerging sport for women, and incorporating this September 21, 2012, official interpretation ensures clarity in the application of the legislation for volleyball and sand volleyball.

**NO. I-2013-3**

**AMATEURISM - PROHIBITED FORMS OF PAY - EXPENSES, AWARDS AND BENEFITS - DONATIONS MADE FOR PROSPECTIVE OR ENROLLED STUDENT-ATHLETES**

**Bylaws:** Amend 12.1.2.1, as follows:

12.1.2.1 Prohibited Forms of Pay. The prohibition against "pay" as used in Bylaw 12.1.2 above is applicable only to individuals following initial full-time collegiate enrollment and includes, but is not limited to, the following:

[12.1.2.1.1 through 12.1.2.1.3.1.2 unchanged.]

12.1.2.1.4 Expenses, Awards and Benefits. Excessive or improper expenses, awards and benefits (see Bylaw 16 regarding permissible awards, benefits and expenses to enrolled student-athletes).

[12.1.2.1.4.1 through 12.1.2.1.4.2 unchanged.]

12.1.2.1.4.3 Expenses from Outside Team or Organization. Expenses received from an outside amateur sports team or organization excess of actual and necessary travel, room and board expenses, and apparel and equipment (for individual and team use only from teams or organizations not affiliated with member institutions, including local sports clubs as set

forth in Bylaw 13.11.2.4) for competition and practice held in preparation for such competition. Practice must be conducted in a continuous time period preceding the competition except for practice sessions conducted by a national team, which occasionally may be interrupted for specific periods of time before the competition.

**12.1.2.1.4.3.1 Donations to Outside Team or Organization. Actual and necessary expenses received from an outside team or organization may include funds donated to the general fund of the team or organization from a sponsor (e.g., neighbors, businesses) other than the athlete's relatives or legal guardians, provided such donations are not credited to or earmarked for the prospective or enrolled student-athlete.**

[12.1.2.1.4.3.1 through 12.1.2.1.4.3.2 renumbered as 12.1.2.1.4.3.2 through 12.1.2.1.4.3.3, unchanged.]

[12.1.2.1.4.4 unchanged.]

12.1.2.1.4.5 Expenses from Sponsor Other Than Parents/Legal Guardians or Nonprofessional Sponsor of Event. Actual and necessary expenses or any other form of compensation to participate in athletics competition (while not representing an educational institution) from a sponsor other than an individual on whom the athlete is naturally or legally dependent or the nonprofessional organization that is sponsoring the competition. **(See Bylaw 12.1.2.1.6.1.)**

[12.1.2.1.5 unchanged.]

12.1.2.1.6 Preferential Treatment, Benefits or Services. Preferential treatment, benefits or services because of the individual's athletics reputation or skill or pay-back potential as a professional athlete, unless such treatment, benefits or services are specifically permitted under NCAA legislation. [R]

**12.1.2.1.6.1 Donations Credited to or Earmarked for a Prospective or Enrolled Student-Athlete. Donations credited to or earmarked for a prospective or enrolled student-athlete for athletics participation (e.g., as an individual or a member of a team) from a sponsor (e.g., neighbor, business) other than the athlete's relatives or legal guardians are considered improper benefits.**

[12.1.2.1.7 unchanged.]

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Incorporating the September 21, 2012, official interpretation into the Manual will clarify the application of the legislation and eliminate confusion surrounding the earmarking of funds received through fundraising for outside teams.

**NO. I-2013-4**

**AMATEURISM – PERMISSIBLE AWARDS BASED ON PLACE FINISH IN OUTSIDE COMPETITION**

**Bylaws:** Amend 12.1.2.1.5, as follows:

12.1.2.1.5 Payment Based on Performance. Following initial full-time collegiate enrollment, any payment, including actual and necessary expenses, conditioned on the individual's or team's place finish or performance or given on an incentive basis, or receipt of expenses in excess of the same reasonable amount for permissible expenses given to all individuals or team members involved in the competition.

[12.1.2.1.5.1 unchanged.]

**12.1.2.1.5.2 Awards Based on Performance in Outside Competition. An individual may receive an award (e.g., trophy, medal, saddle) based on place finish or performance in outside competition, subject to the applicable pre- and post-enrollment awards limits (see Bylaw 16.1).**

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** It is appropriate to incorporate the September 21, 2012, official interpretation related to awards based on place finish in competition to clarify the application of the legislation due to the high volume of questions raised by the membership regarding such awards.

**NO. I-2013-5**

**ELIGIBILITY – GENERAL ELIGIBILITY REQUIREMENTS – VALIDITY OF ACADEMIC CREDENTIALS – EFFECT OF INVALIDATED ACADEMIC CREDENTIALS AFTER INITIAL-ELIGIBILITY CERTIFICATION**

**Bylaws:** Amend 14.1.2, as follows:

14.1.2 Validity of Academic Credentials. As a condition and obligation of membership, it is the responsibility of a member institution to determine the validity of the information on which the eligibility of a student-athlete is based. Therefore, it is the responsibility of a member institution to determine whether a transcript is valid for purposes of applying appropriate NCAA

legislation to the eligibility of a student-athlete when the institution receives notification, or otherwise has cause to believe, that a student-athlete's high school, college-preparatory school or two-year college transcript is not valid.

**14.1.2.1 Invalidation of Academic Credentials After Initial-Eligibility Certification. If a student-athlete's academic credentials (e.g., transcript, test scores) are invalidated after his or her initial eligibility has been certified, the institution must report any violation that may have occurred as a result of the student-athlete's receipt of financial aid or participation in practice or competition and declare the student-athlete ineligible for competition. If such a violation occurred, the student-athlete remains ineligible for intercollegiate competition unless eligibility is restored by the Division II Committee on Student-Athlete Reinstatement regardless of whether an initial-eligibility waiver is granted after the invalidation of the academic credentials.**

[14.1.2.1 through 14.1.2.3.1 renumbered as 14.1.2.2 through 14.1.2.4.1, unchanged.]

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** It is appropriate to incorporate the September 21, 2012, official interpretation related to the invalidation of academic credentials due to the impact of invalidation of academic credentials on student-athlete eligibility and the frequency in which invalidation occurs.

**NO. I-2013-6**

**PLAYING SEASONS – GENERAL REGULATIONS FOR COMPUTING PLAYING SEASONS APPLICABLE TO ALL SPORTS – CLARIFICATION OF END DATE OF PRACTICE AND COMPETITION**

**A. Bylaws:** Amend 17.1.7, as follows:

17.1.7 General Regulations for Computing Playing Seasons Applicable to All Sports.

[17.1.7-(a) unchanged.]

(b) NCAA, NCCAA or NAIA Championships Participation in Team Sports. Neither practice for nor participation in any NCAA, NCCAA or NAIA championship event (including play-in contests conducted before NCAA championships) is considered part of the institution's declared playing season. A member institution that has reason to believe it is under consideration for selection to participate in an NCAA, NCCAA or NAIA championship event may continue to practice (but may not compete against outside

competition) beyond its last regular-season contest, including the conference championship (if any), without counting such practice against the institution's declared playing-season limitation, until it is determined by the appropriate committee whether the institution will be selected to participate in the championship competition. **A member institution may engage in regular-season competition between its conference championship and NCAA championship selection, provided the institution has time remaining in its declared playing season and the institution has not participated in the maximum number of contests or dates of competition.** An institution that is not selected to participate in the championship or an institution that is eliminated from the championship may not continue to practice or compete;

(c) NCAA Championships Participation in Individual Sports. Only appropriate squad members considered necessary for effective practice by the individual(s) preparing for the NCAA championships may continue to practice without counting such practice against the institution's declared playing-season limitation. **An individual or a member institution's team in an individual sport may engage in regular-season competition between its conference championship and NCAA championship selection, provided the institution has time remaining in its declared playing season and the institution has not participated in the maximum number of contests or dates of competition.** An individual who is not selected to participate in the championship or an individual who is eliminated from the championship, and the squad member(s) considered necessary for effective practice by the individual(s) preparing for the NCAA championships, may not continue to practice or compete: (Ssee Bylaw 17.1.6.2.6 for application to alternate playing seasons in golf and tennis);

[17.1.7-(d) through 17.1.7-(g) unchanged.]

**B. Bylaws:** Amend 17.2.4, as follows:

17.2.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition in baseball in the championship segment by the conclusion of the NCAA Division II Baseball Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition.**)

**C. Bylaws:** Amend 17.3.5, as follows:

17.3.5 End of Playing Season. A member institution's last contest (game or scrimmage or postseason tournament contest) with outside competition in basketball shall not be played after the NCAA Division II Men's Basketball Championship game (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition.**)

**D. Bylaws:** Amend 17.4.4, as follows:

17.4.4 End of Regular Season. A member institution shall conclude all practice and competition (meets and practice meets) in each segment in bowling by the last date of final exams for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**E. Bylaws:** Amend 17.5.4, as follows:

17.5.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition (meets and practice meets) in the championship segment by the conclusion of the NCAA Division II Cross Country Championships (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**F. Bylaws:** Amend 17.6.4, as follows:

17.6.4 End of Regular Playing Season. A member institution shall conclude all practice and competition (games and scrimmages) in each segment in equestrian by the last date of final examinations for the regular academic year (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**G. Bylaws:** Amend 17.7.4, as follows:

17.7.4 End of Regular Playing Season. A member institution shall conclude all practice and competition (matches or practice matches) in fencing by the last date of final examinations for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**H. Bylaws:** Amend 17.8.4, as follows:

17.8.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition (games and scrimmages) in the championship segment by the conclusion of the NCAA Division II Field Hockey Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**I. Bylaws:** Amend 17.9.4, as follows:

17.9.4 End of Playing Season – Championship Segment. A member institution shall conclude all competition in the championship segment by the conclusion of the Division II Football Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**J. Bylaws:** Amend 17.10.4, as follows:

17.10.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition in golf in the championship segment by the

conclusion of the NCAA Division II Golf Championships (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**K. Bylaws:** Amend 17.11.4, as follows:

17.11.4 End of Regular Playing Season. A member institution shall conclude all practice and competition (meets and practice meets) in gymnastics by the conclusion of the USA Gymnastics or National College Gymnastics Association (NCGA) Collegiate Championships, whichever is later (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**L. Bylaws:** Amend 17.12.4, as follows:

17.12.4 End of Regular Playing Season. A member institution shall conclude all practice and competition (games and scrimmages) in each segment in ice hockey by the last day of final examinations for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**M. Bylaws:** Amend 17.13.4, as follows:

17.13.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition in lacrosse by the conclusion of the NCAA Division II Lacrosse Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**N. Bylaws:** Amend 17.14.4, as follows:

17.14.4 End of Regular Playing Season. A member institution shall conclude all practice and competition (meets and practice meets) in rifle by the last date of final examinations for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**O. Bylaws:** Amend 17.15.4, as follows:

17.15.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition in rowing in the championship segment by the conclusion of the NCAA Division II Rowing Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**P. Bylaws:** Amend 17.16.4, as follows:

17.16.4 End of Regular Playing Season. A member institution shall conclude all practice and competition (games and scrimmages) in women's rugby by the last date of final exams for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

- Q. Bylaws:** Amend 17.17.4, as follows:  
17.17.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition (games and scrimmages) in sand volleyball in the championship segment by the last day of final examinations for the regular academic year (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).
- R. Bylaws:** Amend 17.18.4, as follows:  
17.18.4 End of Regular Playing Season. A member institution shall conclude all practice and competition (meets and practice meets) in skiing by the last date of final examinations for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).
- S. Bylaws:** Amend 17.19.4, as follows:  
17.19.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition (games and scrimmages) in the championship segment by the conclusion of the NCAA Division II Soccer Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).
- T. Bylaws:** Amend 17.20.4, as follows:  
17.20.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition in softball in the championship segment by the conclusion of the NCAA Division II Softball Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).
- U. Bylaws:** Amend 17.21.5, as follows:  
17.21.5 End of Regular Season. A member institution shall conclude all practice and competition (meets and practice meets) in each segment in swimming and diving by the last date of final examinations for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).
- V. Bylaws:** Amend 17.22.4, as follows:  
17.22.4 End Date of Practice and Competition – Championship Segment. A member institution shall conclude all practice and competition in tennis in the championship segment by the conclusion of the NCAA Division II Tennis Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).
- W. Bylaws:** Amend 17.23.5, as follows:  
17.23.5 End of Regular Season. A member institution shall conclude all practice and competition (meets and practice meets) in each

segment in indoor and outdoor track and field by the conclusion of the NCAA track and field championships in the institution's division (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**X. Bylaws:** Amend 17.24.1.4, as follows:

17.24.1.4 End of Regular Playing Season – Men. A member institution shall conclude all practice and competition (games and scrimmages) in volleyball by the conclusion of the National Collegiate Men's Volleyball Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**Y. Bylaws:** Amend 17.24.2.4, as follows:

17.24.2.4 End Date of Practice and Competition – Championship Segment – Women. A member institution shall conclude all practice and competition (games and scrimmages) in the championship segment by the conclusion of the NCAA Division II Women's Volleyball Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**Z. Bylaws:** Amend 17.25.4, as follows:

17.25.4 End of Regular Playing Season.

(a) Men. A member institution shall conclude all practice and competition (games and scrimmages) in men's water polo by the last date of final exams for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

(b) Women. A member institution shall conclude all practice and competition (games and scrimmages) in women's water polo by the conclusion of the National Collegiate Women's Water Polo Championship or the National Women's Collegiate Water Polo Championship (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**AA. Bylaws:** Amend 17.26.5, as follows:

17.26.5 End of Regular Playing Season. A member institution shall conclude all practice and competition (meets and practice meets) in wrestling by the last date of final examinations for the regular academic year at the institution (**see Bylaw 17.1.7 for additional regulations regarding the end date of practice and competition**).

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Incorporating the September 21, 2012, official interpretation into the Manual will clarify the application of the legislation and reduce confusion surrounding the conclusion of the playing season.



## Appendix C

# Modifications of Wording Adopted by the NCAA Division II Management Council

Pursuant to NCAA Constitution 5.4.1.1.1, the NCAA Division II Management Council, by a two-thirds majority of its members present and voting, has determined that the following proposal is consistent with the intent of the membership in adopting the original legislation and that sufficient documentation and testimony exists to establish clearly that the original wording of the legislation was inconsistent with that intent. These actions will be referenced in the oral report of the Management Council at the 2013 Division II business session, and acceptance of that report will constitute approval of these actions for incorporation in the 2013-14 NCAA Division II Manual. If a delegate objects to incorporation of a particular amendment, that objection should be raised at the time of the Management Council report. The Division II membership then will decide by majority vote of the eligible voters whether to incorporate that amendment.

<b>NO. M-2013-1</b>	<b>EXECUTIVE REGULATIONS – AUTOMATIC QUALIFICATION – EARNED ACCESS – FOOTBALL – CONFERENCES WITH LESS THAN SIX ACTIVE FOOTBALL-PLAYING MEMBERS</b>
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**Intent:** To specify that earned access shall only be available to football-playing conferences with at least six active football-playing members.

**Administrative:** Amend 31.3.5, as follows:

31.3.5 Earned Access – Football. The Division II Football Committee shall award earned access to the NCAA Division II Football Championship to Division II football-playing conferences for which at least one member institution finishes in the top eight of the final NCAA Division II football regional ranking. **To be awarded earned access, the conference shall have a minimum of six active football-playing members.** The earned access shall go to the conference's highest-ranked team in the final regional Top 10 poll.

**Source:** NCAA Division II Management Council (Championships Committee).

**Effective Date:** Immediate

**Additional Information:** The legislation does not specify that a football-playing conference must have at least six active member institutions that sponsor the sport of football in order

for the conference to be eligible for earned access. This change clarifies the requirements for a conference to be eligible for earned access as was intended when the earned-access legislation was adopted.

## Appendix D

### Noncontroversial Legislation Adopted by the NCAA Division II Management Council

Pursuant to NCAA Constitution 4.3.2-(e) and 5.3.1.1.1, the NCAA Division II Management Council has adopted the following noncontroversial legislative amendments during the past year. The Presidents Council, or an entity designated by the Presidents Council (i.e., the Management Council), is permitted to adopt such legislation if it is noncontroversial and necessary in the normal and orderly administration of the Association's legislation. These actions will be referenced in the oral report of the Management Council at the 2013 Division II business session, and acceptance of the report will constitute approval of these actions and incorporation in the 2013-14 NCAA Division II Manual. If a delegate objects to incorporation of a particular amendment, that objection should be raised at the time of the Management Council report. The Division II membership then will decide by majority vote of the eligible voters whether to incorporate that amendment.

NO. NC-2013-1	<b>ELIGIBILITY – REQUIREMENT FOR COMPETITION – EXCEPTION – COOPERATIVE EDUCATIONAL WORK EXPERIENCE</b>
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**Intent:** To expand the references to cooperative educational programs to include cooperative educational work experiences (e.g., co-op, internship, practicum, student-teaching).

**A. Bylaws:** Amend 14.1.7.1.5, as follows:

14.1.7.1.5 Cooperative Educational Exchange Program. A student-athlete may practice or compete for the certifying institution even though the student-athlete is enrolled in another institution in a cooperative educational exchange **or work experience** program (**e.g., co-op, internship, practicum, student-teaching**), provided:

- (a) The certifying institution considers the student-athlete to be regularly enrolled in a minimum full-time program of studies; and
- (b) All academic coursework is placed on the student-athlete's transcript and accepted toward his or her undergraduate degree at the certifying institution.

**B. Bylaws:** Amend 14.1.7.1.8.2, as follows:

14.1.7.1.8.2 Practice or Competition – Nontraditional Academic Calendars or Cooperative Educational Programs. A student-athlete enrolled in an institution that determines enrollment hours on a basis other than traditional semester or quarter hours or that conducts a cooperative educational **or work**

experience program (**e.g., co-op, internship, practicum, student-teaching**), may practice or compete, if at the time of practice or competition the student-athlete is enrolled for a comparable minimum academic program of studies as determined by the Academic Requirements Committee.

**C. Bylaws:** Amend 14.4.3.3.11, as follows:

14.4.3.3.11 Cooperative Educational and Work Experience and Study-Abroad Programs. A student-athlete shall not be required to complete six-semester or six-quarter hours of academic credit the preceding regular academic term of full-time enrollment during any term or terms of enrollment in a cooperative educational **or work experience** program (**e.g., co-op, internship, practicum, student-teaching**) or an institutionally approved study-abroad program.

**D. Bylaws:** Amend 14.5.5.3.1, as follows:

14.5.5.3.1 Educational Exchange Exception. The student returns to his or her original institution under any of the following conditions:

(a) After participation in a cooperative educational exchange program **or work experience program (e.g., co-op, internship, practicum, student-teaching)**, provided the student is to receive a baccalaureate degree from the institution from which the student transferred to participate in the exchange program;

(b) After one semester or quarter of attendance at another institution for purposes of taking academic courses not available at the original institution, regardless of whether they are required in the degree program the student-athlete is pursuing at the first institution. In such an instance, the student also may take additional courses that were available at the first institution; or

(c) After one academic year of attendance at another collegiate institution, in accordance with the program recommended by the appropriate academic officer at the original institution, provided the student was in good academic standing at the time the student left the original institution.

**Source:** NCAA Division II Management Council (Academic Requirements Committee).

**Effective Date:** Immediate

**Additional Information:** This proposal seeks to clarify current legislation to further define a cooperative program to include work experience programs. There are many programs within higher education that function like cooperative educational programs but are not included in the existing legislation.

NO. NC-2013-2      **RECRUITING AND ELIGIBILITY –  
PARTICIPATION IN ORGANIZED  
COMPETITION BEFORE INITIAL  
COLLEGIATE ENROLLMENT –  
NOTIFICATION OF ORGANIZED-  
COMPETITION LEGISLATION –  
REPORTS AND NOTIFICATION – NCAA  
ELIGIBILITY CENTER**

**Intent:** To specify that the NCAA Eligibility Center shall provide information regarding the organized-competition legislation to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center and the Eligibility Center has received an institution's request to add the prospective student-athlete to the institution's request list.

**A. Bylaws:** Amend 13.3, as follows:

13.3 Admissions and Graduation Data, Banned Drug List *and*, Initial-Eligibility Standards **and Organized-Competition Legislation.**

[13.3.1 through 13.3.3 unchanged.]

**13.3.4 Notification of Organized-Competition Legislation. The NCAA Eligibility Center shall provide information regarding the organized-competition legislation contained in Bylaw 14.2.4.2 to a prospective student-athlete and his or her parents or legal guardians after he or she has registered with the Eligibility Center and the Eligibility Center has received an institution's request to add the prospective student-athlete to the institution's request list.**

**B. Bylaws:** Amend 14.2.4.2, as follows:

14.2.4.2 Participation in Organized Competition Before Initial Collegiate Enrollment. An individual who does not enroll in a collegiate institution as a full-time student in the regular academic term that begins immediately after a one-year time period (the next opportunity to enroll after the one calendar-year period has elapsed) following his or her high school graduation date shall use one season of intercollegiate competition for each consecutive 12-month period after the one-year time period and before initial full-time collegiate enrollment in which the individual participates in organized competition per Bylaw 14.2.4.2.1.2.

[14.2.4.2.1 through 14.2.4.2.2 unchanged.]

*14.2.4.2.3 Notification of Organized-Competition Legislation. Institutions shall provide to high school, college-preparatory school, two-year and four-year college prospective student-athletes and their parents or legal guardians information regarding the organized-competition legislation contained in Bylaw 14.2.4.2. The information shall be provided at the*

*earliest practical opportunity after the institution begins recruiting the prospective student-athlete, but not later than the day before the prospective student-athlete's signed acceptance of the National Letter of Intent or institution's written offer of admission and/or financial aid. An institution may provide the information in hard-copy or electronic form (e.g., electronic mail, link to website). [D]*

[14.2.4.2.4 renumbered as 14.2.4.2.3, unchanged.]

[Remainder of 14.2.4.2 unchanged.]

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** August 1, 2012; for any prospective student-athlete who registers with the NCAA Eligibility Center on or after August 1, 2012.

**Additional Information:** One of the themes that emerged from the 2010 NCAA Division II Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Data from the NCAA Eligibility Center suggests that prospective student-athletes are often registering before an institution initiates recruitment. Shifting the notification requirement regarding the organized-competition legislation from the institution to the Eligibility Center will ease the burden on institutional compliance administrators who are responsible for ensuring that the information has been received before a prospective student-athlete signs a National Letter of Intent or written offer of admission or financial aid. The Eligibility Center is supportive of this change.

**NO. NC-2013-3      RECRUITING – RECRUITING  
MATERIALS – ELECTRONIC  
TRANSMISSIONS – ADDITIONAL  
REGULATIONS – DURING CONDUCT OF  
ATHLETICS CONTEST**

**Intent:** To specify that electronically transmitted correspondence may not be sent to a prospective student-athlete [or his or her relatives or legal guardian(s)] during the conduct of any of the institution's intercollegiate athletics contests in that sport from the time the institution's team reports on call at the competition site at the direction of the coach until the competition has concluded and the team has been dismissed by the coach.

**Bylaws:** Amend 13.4.5, as follows:

13.4.5 Electronic Transmissions. Electronically transmitted correspondence that may be sent to a prospective student-athlete (or his or her parents, legal guardian or coaches) is limited to electronic mail and facsimiles. All other forms of electronically transmitted correspondence (e.g., instant

messaging, text messaging, message boards) are prohibited. An institutional staff member may not use a service or software that converts electronic mail into a text message when received by a prospective student-athlete. Color attachments may be included with electronic mail correspondence sent to a prospective student-athlete, provided the attachment does not include any animation, audio or video clips and there is no cost (e.g., subscription fee) associated with sending the item attached to the electronic mail correspondence. [D]

**13.4.5.1 Additional Regulations – During Conduct of Athletics Contest. Electronically transmitted correspondence may not be sent to a prospective student-athlete [or his or her relatives or legal guardian(s)] during the conduct of any of the institution’s intercollegiate athletics contests in that sport from the time the institution’s team reports on call at the competition site at the direction of the coach until the competition has concluded and the team has been dismissed by the coach.**

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** June 15, 2012

**Additional Information:** With the adoption of Proposal No. 2012-13, coaches are permitted to communicate with prospective student-athletes via text, instant messaging and other forms of electronic communication that were previously impermissible, provided certain requirements are met. In addition, coaches are permitted to begin contacting prospective student-athletes via these modes of communication earlier in the recruiting cycle. This noncontroversial change will ensure that a coach’s focus is not diverted from his or her current student-athletes by the pressure to communicate with prospective student-athletes during the conduct of an institution’s intercollegiate athletics contest. This recommendation is consistent with the prohibition of telephone calls to a prospective student-athlete during the conduct of an athletics contest per Bylaw 13.1.3.2.1 (during conduct of athletics contest).

**NO. NC-2013-4      PLAYING AND PRACTICE SEASONS –  
OUT-OF-SEASON AND  
NONCHAMPIONSHIP SEGMENT  
ATHLETICALLY RELATED ACTIVITIES –  
EXCEPTION – INTERCOLLEGIATE  
TENNIS ASSOCIATION (ITA) NATIONAL  
INDOOR CHAMPIONSHIP**

**Intent:** To specify that a student-athlete’s practice for or participation in the Intercollegiate Tennis Association (ITA) National Indoor Championship is not considered part of the

institution's declared nonchampionship segment, provided the student-athlete qualifies for the event.

**Bylaws:** Amend 17.22.8, as follows:

17.22.8 Out-of-Season and Nonchampionship Segment Athletically Related Activities. Student-athletes and members of the coaching staff shall not engage in countable athletically related activities outside the championship segment, except for the following:

[17.22.8-(a) unchanged.]

(b) Nonchampionship Segment Activities. During the segment in which the NCAA championship does not occur, student-athletes may participate in any practice or competition activity as permitted by other legislation provided such activity is restricted to a maximum of 24 days that occur within a period of 45-consecutive calendar days, omitting vacation and examination days officially announced or on days that the institution is closed due to inclement weather, as long as no practice or competition occurs on such days. The 45-consecutive calendar days must be within the dates set forth in Bylaws 17.22.5 and 17.22.6, and shall not commence prior to September 7 or the institution's fourth day of classes (as set forth in its catalog, counting Monday through Friday only), whichever is earlier. It is not permissible for an institution that declares fall as its championship segment and operates on the quarter system to engage in practice and competition from the time period of seven calendar days prior to the first date of the institution's final examination period for the winter quarter until the first day of classes of the spring quarter. The days during which practice and competition is prohibited may be exempted from the period of 45-consecutive calendar days.

[17.22.8-(b)-(1) unchanged.]

(2) Exception – Intercollegiate Tennis Association (ITA). A student-athlete's practice for or participation in the Intercollegiate Tennis Association (ITA) National Small College Championships **and ITA National Indoor Championship are** *is* not included in the institution's declared nonchampionship segment, provided the student-athlete has qualified for the championship(s).

[Remainder of 17.22.8 unchanged.]

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** In 2005, noncontroversial legislation was adopted to specify that a student-athlete's practice for or participation in the ITA's National Small College Championships is not considered part of the institution's declared nonchampionship segment. During the month of October, the ITA National Small College Championships annually crowns men's and women's

singles and doubles national champions in each of the ITA's four small college divisions (NCAA Divisions II and III, NAIA and junior/community college). The champions of the Small College Championships qualify for the ITA National Indoor Championship, which takes place after the conclusion of most institutions' declared nonchampionship segment. Due to a lack of understanding of the ITA structure, the additional participation opportunity was omitted when Proposal No. NC-2005-20 was adopted.

**NO. NC-2013-5      DIVISION MEMBERSHIP –  
MULTIDIVISION-CLASSIFICATION  
OPTIONS – CLASSIFICATION OF A  
SPORT IN DIVISION I AND  
RECLASSIFICATION OF A SPORT OF  
THE OPPOSITE GENDER**

**Intent:** To specify that only Division II members that had a sport classified in Division I during the 2010-11 academic year may continue to have the sport classified as such; further, to specify that a Division II member institution that sponsored one sport in Division I during the 2010-11 academic year may petition to have one sport of the opposite gender (other than football and basketball) classified in Division I, provided the original sport remains classified in Division I.

**Bylaws:** Amend 20.4, as follows:

20.4 Multidivision Classification.

20.4.1 Multidivision-Classification Options. A member institution may have a sport classified in a division other than the one in which it is a member only in the following circumstances:

20.4.1.1 Classification of a Sport in Division I. A member may ~~petition to be~~ **have a sport** classified in Division I ~~in any one men's sport, other than football or basketball, and in any one women's sport, other than basketball, and in any single sport in which the only NCAA championships opportunity is the National Collegiate Championship. In addition, a member may be classified in Division I in a sport in which there is a Division I and a Division III championship, but no Division II championship, provided the sport was classified during the 2010-11 academic year.~~

20.4.1.1.1 *Eligibility for Division II Championships. Once an institution begins the first academic year of multiclassification in Division I, the institution shall no longer be eligible to participate in Division II championships in those sports. The institution remains ineligible for Division II championships in those sports for the duration of the multidivision classification process.* **Reclassification of a Sport of**

**the Opposite Gender. A member that had one sport classified in Division I during the 2010-11 academic year may petition to have one sport of the opposite gender, other than football or basketball, classified in Division I, provided the original sport remains classified in Division I. Once a sport begins the first academic year of classification in Division I, the sport shall no longer be eligible to participate in Division II championships. The sport remains ineligible for Division II championships for the duration of the multidivision classification.**

[20.4.1.2 unchanged.]

~~20.4.1.3 National Collegiate Championship. A member institution may petition to be classified in a division other than its membership division in a single sport in which the only NCAA championships opportunity is a National Collegiate Championship for which all divisions are eligible.~~

[20.4.1.4 renumbered as 20.4.1.3, unchanged.]

[Remainder of 20.4 unchanged.]

**Source:** NCAA Division II Management Council (Membership Committee).

**Effective Date:** Immediate

**Additional Information:** As the result of legislative action taken by Division I regarding multidivisional classification, it is necessary to revise the bylaw to be consistent with Division I legislation.

**NO. NC-2013-6 COMMITTEES - DIVISION II GENERAL  
COMMITTEES - STUDENT-ATHLETE  
ADVISORY COMMITTEE - VACANCIES**

**Intent:** To permit conferences to nominate not more than one male and one female student-athlete from the same active member institution when a vacancy occurs on the Student-Athlete Advisory Committee.

**Bylaws:** Amend 21.8.5.9, as follows:

21.8.5.9 Student-Athlete Advisory Committee.

[21.8.5.9.1 unchanged.]

21.8.5.9.2 Vacancies. When a vacancy on the committee occurs, the applicable conference shall nominate at least four student-athletes, *each* from different active member institutions in the conference. **A conference may nominate one male and one female from the same active member institution in the conference.** Nominations for the independent position and at-large

positions will be solicited by the Division II Nominating Committee. Giving due weight to gender and ethnic diversity, as well as diversity by sports participation, student-athlete representatives shall be selected by the Student-Athlete Advisory Committee from the slate of nominees, subject to ratification by the Division II Management Council and Presidents Council.

[Remainder of 21.8.5.9 unchanged.]

**Source:** NCAA Division II Management Council (Student-Athlete Advisory Committee).

**Effective Date:** Immediate

**Additional Information:** For an extended period of time, conferences have had difficulty obtaining a minimum slate of student-athlete nominees to fill conference vacancies on the Student-Athlete Advisory Committee. Modifying the legislation to provide conferences the opportunity to select not more than one male and one female student-athlete from each of its member institutions eases the difficulty in obtaining a minimum slate of student-athletes. The amended legislation also fosters gender diversity and allows for a larger cross-section of student-athletes to have the opportunity to be selected for the committee.

**NO. NC-2013-7      PLAYING AND PRACTICE SEASONS –  
DEFINITIONS AND APPLICATIONS –  
EXCEPTION TO COUNTABLE  
ATHLETICALLY RELATED ACTIVITIES –  
END-OF-SEASON MEETINGS**

**Intent:** To specify that end-of-season team and individual meetings are permitted at any time; further, to specify that such meetings are not considered countable athletically related activities provided the meetings do not include athletically related activities.

**Bylaws:** Amend 17.02.1, as follows:

17.02.1 Countable Athletically Related Activities. Countable athletically related activities include any required activity with an athletics purpose, involving student-athletes and at the direction of, or supervised by, any member or members of an institution's coaching staff (including strength and conditioning coaches) and must be counted within the weekly and daily limitations under Bylaws 17.1.6.1 and 17.1.6.2. Administrative activities (e.g., academic meetings, compliance meetings) shall not be considered as countable athletically related activities.

**17.02.1.1 Exception – End-of-Season Meetings. It is permissible to have end-of-season team and individual meetings at any time (e.g., conclusion of a regular academic term, conclusion of the playing season). An end-of-season meeting is not considered a countable**

**athletically related activity provided the meeting does not include any athletically related activities (e.g., watching game film, physical activities).**

**Source:** NCAA Division II Management Council.

**Effective Date:** Immediate

**Additional Information:** Meetings that occur at the conclusion of the playing season or the conclusion of a regular academic term are essential to the on-going development of student-athletes. Generally, end-of-season meetings are intended to provide coaches and student-athletes with time to discuss off-season development and expectations and to create a plan for the upcoming term or academic year. Creating an exception for end-of-season meetings to be permissible at any time, and not considered a countable activity, aligns the legislation with current practice.

**NO. NC-2013-8 AMATEURISM – INVOLVEMENT WITH PROFESSIONAL TEAMS – ELIMINATION OF THE PROHIBITION OF INVOLVEMENT OF AN INSTITUTION’S COACH – FOOTBALL AND BASKETBALL**

**Intent:** In football and basketball, to eliminate the prohibition against an institution’s coaching staff member arranging for or directing a student-athlete’s participation in a practice session conducted by a professional team.

**Bylaws:** Amend 12.2, as follows:

**12.2 Involvement With Professional Teams.**

[12.2.1 unchanged.]

12.2.2 Practice Without Competition. Following initial full-time collegiate enrollment, an individual may participate in practice sessions conducted by a professional team, provided such participation meets the requirements of NCAA legislation governing tryouts with professional athletics teams (see Bylaw 12.2.1) and the individual does not:

- (a) Receive any compensation for participation in the practice sessions;
- (b) Enter into any contract or agreement with a professional team or sports organization; or
- (c) Take part in any outside competition (games or scrimmages) as a representative of a professional team.

*~~12.2.2.1 Prohibited Involvement of Institution’s Coach. An institution’s coaching staff member may not arrange for or direct student-athletes’ participation in football or basketball practice sessions conducted by a professional team.~~*

[Remainder of 12.2 unchanged.]

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** The prohibition on an institution's coaching staff member arranging for or directing a student-athlete's participation in a practice session conducted by a professional team is not in the best interests of student-athletes. Providing the opportunity for coach involvement allows for coaches to advocate for the student-athletes who have competed for their institutions.

**NO. NC-2013-9 AMATEURISM - EMPLOYMENT -  
ELIMINATION OF THE CAMP/CLINIC  
EMPLOYMENT GENERAL RULE**

**Intent:** To eliminate the general camp/clinic employment legislation from Bylaw 12.

**Bylaws:** Amend 12.4, as follows:

12.4 Employment.

[12.4.1 through 12.4.2 unchanged.]

*12.4.3 Camp/Clinic Employment, General Rule. A student-athlete may be employed by his or her institution, by another institution or by a private organization to work in a camp or clinic as a counselor, unless otherwise restricted by NCAA legislation (see Bylaw 13.12 for regulations relating to camps and clinics). Out-of-season playing and practice limitations may restrict the number of players from the same institution who may be employed in that institution's camp (see the specific sport in Bylaw 17 for these employment restrictions).*

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** The legislation in Bylaw 13 that governs a student-athlete's employment at a camp or clinic is comprehensive. Additional legislation in Bylaw 12 is duplicative and unnecessary.

**NO. NC-2013-10 RECRUITING - OFFERS AND  
INDUCEMENTS - BENEFITS FOR  
RELATIVES OR LEGAL GUARDIANS OF  
PROSPECTIVE STUDENT-ATHLETES**

**Intent:** To specify that an institutional staff member may provide benefits to the relatives or legal guardians of prospective student-athletes, as specified.

**Bylaws:** Amend 13.2, as follows:

13.2 Offers and Inducements.

[13.2.1 through 13.2.9 unchanged.]

**13.2.10 Benefits for Relatives or Legal Guardians of Prospective Student-Athletes. An institutional staff member may provide a benefit to a prospective student-athlete's relative or legal guardian, provided:**

**(a) The relative or legal guardian has a pre-existing established relationship with the institutional staff member; and**

**(b) The benefit provided is consistent with the nature and level of benefits that the institutional staff member has provided to the relative or legal guardian prior to the point in which the prospective student-athlete became a prospective student-athlete.**

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Current Division II recruiting legislation does not permit an institutional staff member who has a pre-existing relationship with a relative or legal guardian of a prospective student-athlete to provide any benefits to that individual following the date when the student becomes a prospective student-athlete. Institutional staff members should be permitted to continue to provide benefits, consistent with the nature and level of benefits provided prior to the individual becoming a prospective student-athlete.

**NO. NC-2013-11 ELIGIBILITY - TRANSFERS - FOUR-YEAR COLLEGE TRANSFERS - COMPETITION IN THE YEAR OF TRANSFER - ELIMINATION OF REFERENCE TO CHAMPIONSHIP AND NONCHAMPIONSHIP SEGMENTS**

**Intent:** To eliminate the reference to championship and nonchampionship segments within the legislation related to competition in year of transfer.

**Bylaws:** Amend 14.5.5.4, as follows:

14.5.5.4 Competition in Year of Transfer: A transfer student from a four-year institution, who has received a waiver of or exception to the transfer residence requirement (per Bylaw 14.1.9.1 or 14.5.5.3), is not eligible to compete at the certifying institution during the segment that concludes with the NCAA championship if the student-athlete has competed during that segment of the same academic year in that sport at the previous four-year institution. Therefore, if the institution from which a student-athlete transfers declares separate *championship and nonchampionship* segments of its playing and practice season, a student-athlete may compete during the *nonchampionship* segment **that does not conclude with the NCAA championship** for such an institution and

during the *championship* segment **that does conclude with the NCAA championship** for the certifying institution during the same academic year in the same sport, provided the student-athlete is otherwise eligible for competition.

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Eliminating the specific reference to championship and nonchampionship segments in the legislation will clarify that the legislation applies to all sports, and not only to those sports that declare separate championship and nonchampionship segments.

**NO. NC-2013-12    DIVISION MEMBERSHIP PROCESS –  
DIVISION II MEMBERSHIP PROCESS –  
PROVISIONAL AND RECLASSIFYING  
INSTITUTIONS – APPLICATION AND  
SPONSORSHIP – APPLICATION  
DEADLINE**

**Intent:** To specify that the deadline for an institution to submit an application for Division II membership is February 1.

**A. Constitution:** Amend 3.6.3.2, as follows:

3.6.3.2 Application and Sponsorship. An institution desiring to become a provisional member of Division II shall complete an application, signed by the president or chancellor, and be received in the national office not later than ~~June 1~~ **February 1**. An applicant institution must be sponsored by an active member institution or conference. A nonrefundable application fee shall accompany the application form. The amount of the fee will be determined annually by the Membership Committee based on a continual analysis of expenses associated with the membership process. In addition, a check in the appropriate amount for annual dues (see the current annual dues for active members per Constitution 3.7.3) also shall accompany the application. Should the applicant fail to qualify academically or fail election, the dues paid shall be refunded. The Management Council, on recommendation from the Membership Committee, may establish an annual limit on the number of eligible institutions that will be selected to begin the membership process.

**B. Bylaws:** Amend 20.3.2.1, as follows:

20.3.2.1 Application and Sponsorship. An institution applying for Division II membership shall complete an application, signed by the president or chancellor, and be received in the national office not later than ~~June 1~~ **February 1**. An applicant institution must be sponsored by an active member institution or conference. A nonrefundable application fee shall accompany the application form. The amount of the fee will be determined annually by the Membership Committee based on a continual

analysis of expenses associated with the membership process. The Management Council, on recommendation of the Membership Committee, may establish an annual limit on the number of eligible institutions that will be selected to begin the membership process. The Membership Committee has the authority to accept or not accept an institution's application to enter the Division II membership process.

**Source:** NCAA Division II Management Council (Membership Committee).

**Effective Date:** Immediate, for any institution that submits an application for acceptance into the membership process to begin year one of the candidacy period September 1, 2013, and thereafter.

**Additional Information:** Modifying the deadline for institutions submitting a membership application by moving the deadline up four months will allow time for the Membership Committee to conduct site visits to institutions that submit membership applications. The site visits will be conducted after the February 1 deadline, but prior to the committee's July meeting when it reviews applications from institutions wishing to begin the Division II membership process.

**NO. NC-2013-13    NCAA MEMBERSHIP – MEMBER  
CONFERENCE – CONFERENCE  
REQUIREMENTS – ELIGIBILITY AND  
PRIVILEGES – APPEAL OF  
MEMBERSHIP COMMITTEE DECISION**

**Intent:** To specify that the Management Council shall hear and act on a conference's appeal of a decision made by the Membership Committee in regard to a conference's standing as a member.

**A. Constitution:** Amend 3.3.1.2.1, as follows:

3.3.1.2.1 Waiver. The Membership Committee, by a two-thirds majority of its members present and voting, may waive the requirements of Constitution 3.3.1.2, if it deems that unusual circumstances warrant such action. **The Management Council shall hear and act on a conference's appeal of a decision made by the Membership Committee.**

**B. Constitution:** Amend 3.3.1.5, as follows:

3.3.1.5 Waiver. The Membership Committee, by a two-thirds majority of its members present and voting, may waive the requirements of Constitution 3.3.1.3-(a) and Constitution 3.3.1.4, if it deems that unusual circumstances warrant such action. **The Management Council shall hear and act on a conference's appeal of a decision made by the Membership Committee.**

**C. Constitution:** Amend 3.3.2.2.6, as follows:

3.3.2.2.6 Waiver. The Membership Committee, by a two-thirds majority of its members present and voting, may grant a waiver

for an active member conference that falls below the required minimum number of active institutions, if it deems that unusual circumstances warrant such action. **The Management Council shall hear and act on a conference's appeal of a decision made by the Membership Committee.**

**D. Bylaws:** Amend 31.3.4.11, as follows:

31.3.4.11 Waiver – Minimum Number of Members in a Conference. The Membership Committee, by a two-thirds majority of its members present and voting, may grant a waiver for an active member conference that falls below the required minimum number of active institutions, if it deems that unusual circumstances warrant such action. **The Management Council shall hear and act on a conference's appeal of a decision made by the Membership Committee.**

**Source:** NCAA Division II Management Council (Membership Committee).

**Effective Date:** August 1, 2013

**Additional Information:** Including an appeal provision of a Membership Committee decision to the Management Council will allow for an additional due process opportunity for conferences seeking relief from the requirements set forth in the strategic membership growth proposals that were adopted by the membership at the 2012 NCAA Convention.

**NO. NC-2013-14 ELIGIBILITY AND FINANCIAL AID –  
GENERAL ELIGIBILITY  
REQUIREMENTS – CERTIFICATION OF  
ELIGIBILITY FORM – ELIMINATION OF  
SQUAD LIST FORM**

**Intent:** To eliminate the requirement that a member institution's athletics director shall use the squad list form as the instrument to certify the eligibility of a student-athlete; further, to specify that an institution shall use an eligibility list form developed by the NCAA to certify the eligibility of a student-athlete and shall compile individual and team equivalency information on a financial aid list form developed by the NCAA.

**A. Constitution:** Amend 3.2.4.5.1, as follows:

3.2.4.5.1 Administrative Requirements. The statement shall be administered individually to each student-athlete by the athletics director or the athletics director's designee prior to the student's participation in intercollegiate competition each academic year. The athletics director and head coach in the sport in which the student-athlete participates shall sign the *squad-list* **eligibility list** form. The statement shall be kept on file in the office of the athletics director, and such file shall be available for examination upon request by an authorized representative of the NCAA.

**B. Constitution:** Amend 3.2.4.6, as follows:

3.2.4.6 Drug-Testing Program and Consent Form. The active member shall administer annually, on a form prescribed by the Management Council, a signed drug-testing consent form for each student-athlete (per Bylaw 12.02.5) in accordance with Bylaw 14.1.4 and shall ensure compliance with the following elements of the NCAA Drug Testing Program: [D]

[3.2.4.6-(a) through 3.2.4.6-(b) unchanged.]

(c) Complete and forward to The National Center for Drug Free Sport a current and accurate institutional *squad eligibility* list (see Bylaw 15.5.5) by the date specified by the organization;

[3.2.4.6-(d) through 3.2.4.6-(f) unchanged.]

**C. Bylaws:** Amend 14.1.3.2, as follows:

14.1.3.2 Administration. The following procedures shall be used in administering the student-athlete statement:

(a) The statement shall be administered individually to each student-athlete by the director of athletics or the director of athletics' designee before the student's participation in intercollegiate competition each academic year;

(b) The director of athletics and head coach in the sport in which the student-athlete participates shall sign the *squad eligibility* list form;

[14.1.3.2-(c) through 14.1.3.2-(d) unchanged.]

**D. Bylaws:** Amend 14.1.10, as follows:

14.1.10 Eligibility for Male Students or Male Student-Athletes to Practice with Women's Teams. A male student or male student-athlete (see Bylaw 17.02.9) may engage in practice sessions with women's teams under the following conditions:

(a) Male students who practice with an institution's women's team must be certified in accordance with all applicable NCAA eligibility regulations for practice (e.g., enrolled in a minimum full-time program of studies, sign a drug-testing consent form, included on the institution's *squad eligibility* list, certify insurance coverage of medical expenses per Constitution 3.2.4.9). A male student who practices with an institution's women's team is not required to have his amateurism status certified by the NCAA Eligibility Center.

[14.1.10-(b) through 14.1.10-(f) unchanged.]

**E. Bylaws:** Amend 14.2.2.3.1.4, as follows:

14.2.2.3.1.4 Waiver – Student-Athlete Who Does Not Use Season of Competition During Initial Year of Collegiate Enrollment. For a student-athlete who does not use a season of competition during his or her initial year of full-time collegiate enrollment at any institution, a waiver may be granted if all of the following conditions are met:

- (a) The student-athlete was academically and athletically eligible and was on the institution's *squad eligibility* list during his or her initial year of collegiate enrollment;
- (b) The student-athlete was denied one participation opportunity per Bylaw 14.2.2.3.1 following his or her initial year of collegiate enrollment; and
- (c) The institution has filed the waiver prior to the beginning of student-athlete's 11th semester or 16th quarter of full-time enrollment.

**F. Bylaws:** Amend 14.10.2, as follows:

14.10.2 *Squad-List Eligibility List* Form. The institution's athletics director shall compile on a form approved by the Management Council a list of the squad members in each sport on the first day of competition and shall indicate thereon the status of each member in the designated categories. A student-athlete's name must be on the official institutional form in order for the student to be eligible to represent the institution in intercollegiate competition. Violations of this bylaw do not affect a student-athlete's eligibility, if the violation occurred due to an institutional administrative error or oversight, and the student-athlete is added to the form once the omission is realized; however, the violation shall be considered an institutional violation per Constitution 2.8.1. *(See Bylaw 15.5.5 for details about the administration of the squad list.)*

**14.10.2.1 Eligibility List. The following procedures shall be used for the eligibility list:**

- (a) The forms shall be kept on file in the office of the athletics director, and such file shall be available for examination on request by an authorized representative of another member institution, the NCAA, and, if the institution is a member of a conference, an authorized representative of the conference;**
- (b) Any student-athlete who signs a drug-testing consent form must be included on the institution's eligibility list, and any student-athlete who is included on the eligibility list must have signed a drug-testing consent form per Bylaw 14.1.4;**
- (c) A supplementary form may be filed to add names of persons not initially on the eligibility list or to indicate a change of status;**
- (d) A student-athlete's name must be on the official institutional form to qualify to represent the institution in intercollegiate athletics; and**
- (e) The athletics director and head coach in the sport in which the student-athletes participate shall sign the eligibility list for that particular sport.**

**14.10.3 Drug-Testing Consent-Form Requirement. Any student-athlete who signs a drug-testing consent form must be included on the institution's eligibility list form, and any student-athlete who is included on the eligibility list must have signed a drug-testing consent form in accordance with Bylaw 14.1.4.**

**G. Bylaws:** Amend 15.5.5, as follows:

**15.5.5 Squad List. Financial Aid Form. The institution's athletics director shall compile on a form approved by the Management Council a list including individual and team equivalency information for each sport. The forms shall be kept on file in the office of the athletics director, and such file shall be available for examination at the end of the academic year on request by an authorized representative of another member institution, the NCAA, and, if the institution is a member of a conference, an authorized representative of the conference.**

*15.5.5.1 Eligibility Requirement. To be eligible to represent an institution in intercollegiate athletics competition, a student-athlete shall be included on the institution's squad-list form.*

*15.5.5.2 Squad-List Form. The member institution's athletics director shall compile a list, on a form approved by the Management Council, of the squad members in each sport on the first day of competition and shall indicate thereon the status of each member in the categories listed.*

*15.5.5.2.1 Squad List. The following procedures shall be used for the squad list:*

*(a) The forms shall be kept on file in the office of the director of athletics, and such file shall be available for examination on request by an authorized representative of another member institution, the NCAA, and, if the institution is a member of a conference, an authorized representative of the conference;*

*(b) Any student-athlete who signs a drug-testing consent form must be included on the institution's squad-list form, and any student-athlete who is included on the squad-list form must have signed a drug-testing consent form per Bylaw 14.1.4;*

*(c) A supplementary form may be filed to add names of persons not initially on the squad or to indicate a change of status;*

*(d) A student-athlete's name must be on the official institutional form to qualify to represent the institution in intercollegiate athletics; and*

*(e) The athletics director and head coach in the sport in which the student-athletes participate shall sign the squad-list form for that particular sport.*

*15.5.5.3 Drug-Testing Consent-Form Requirement. Any student-athlete who signs a drug-testing consent form must be included on the institution's squad-list form, and any student-athlete who is included on the squad-list form must have signed a drug-testing consent form in accordance with Bylaw 14.1.4.*

**H. Bylaws:** Amend 20.4.2.6, as follows:

20.4.2.6 Waiver. The Membership Committee may waive any of the requirements in Bylaw 20.4.2. An institution reclassifying a single sport from Division I to Division II that requests a waiver of the two-year reclassification period (see Bylaw 20.4.2.3) must provide written documentation to the Membership Committee demonstrating that the institution will satisfy Division II legislation in the sport during the two-year period (e.g., **squad eligibility** lists, schedules, financial aid equivalency information, verification of student-athlete eligibility from the NCAA Eligibility Center).

**I. Bylaws:** Amend 20.10.1.2.1, as follows:

20.10.1.2.1 Counting Financial Aid Awards to Satisfy Minimum Requirement. In counting financial aid awarded to student-athletes to determine if the requirements set forth in Bylaw 20.10.1.2-(a) and -(b) have been satisfied, the institution must satisfy the following:

(a) Only countable financial aid, as set forth on the NCAA financial aid *squad-list* form, may be used to meet the appropriate minimum;

[20.10.1.2.1-(b) through 20.10.1.2.1-(d) unchanged.]

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** August 1, 2013

**Additional Information:** One of the themes that emerged from the 2010 Division II Chancellors and Presidents Summit was the need to ease the compliance and financial burdens that current regulations place on Division II intercollegiate athletics. Over the years, the squad list form has evolved into an all-inclusive document, making it cumbersome to manage. Creating a clear and simple eligibility certification form will ease the burden of institutional personnel and bring ease in applying eligibility requirements. The squad list form will be replaced as a legislative requirement by a new financial aid form and will be streamlined to include only individual and team equivalency information. Institutions will be required to keep a final financial aid list form on file at the conclusion of an academic year, consistent with the manner in which institutions calculate equivalencies. Further, institutions will be able to generate the new eligibility certification form from NCAA Compliance Assistant to further reduce the burden of entering data in multiple systems.

**NO. NC-2013-15 ELIGIBILITY - ADDITIONAL WAIVERS  
FOR ELIGIBILITY REQUIREMENTS -  
RESIDENCE REQUIREMENT -  
AUTHORITY OF COMMITTEE FOR  
LEGISLATIVE RELIEF**

**Intent:** To specify that the NCAA Division II Committee for Legislative Relief has the authority to waive the residence requirement for student-athletes under the conditions specified.

**Bylaws:** Amend 14.8, as follows:

14.8 Additional Waivers for Eligibility Requirements. Conditions under which exceptions are permitted or waivers may be granted to specific eligibility requirements in this bylaw are noted in other sections of this bylaw. Other than these, there shall be no waiver by the Association of any of the provisions of this bylaw except as follows.

[14.8.1 through 14.8.1.1 unchanged.]

**14.8.2 Committee for Legislative Relief Waivers. The Committee for Legislative Relief may waive specific provisions of this bylaw as follows.**

~~14.8.1.2~~ **14.8.2.1** Residence Requirement. The one-year residence requirement for student-athletes may be waived under the following conditions or circumstances:

(a) For a student-athlete who transfers to a member institution for reasons of health. Such request for a waiver shall be initiated by any member institution and shall be supported by contemporaneous medical documentation and medical recommendations of that institution's team physician and/or the student-athlete's personal physician;

(b) For a student-athlete who transfers to a member institution after loss of eligibility due to a violation of the regulation prohibiting pay for participation in intercollegiate athletics (see Bylaw 12.1.2) or a violation of recruiting regulations (see Bylaw 13.01.1), or for a student-athlete who transfers to a Division I institution after loss of eligibility due to involvement in a violation of the freshman or transfer eligibility requirements for financial aid, practice and competition set forth in Bylaws 14.3.1, 14.5.4 and 14.5.5. The Management Council may waive these requirements only upon a determination of the innocence or inadvertent involvement of the student-athlete in the violation;

(c) On the recommendation of the Committee on Infractions, for a student-athlete who transfers to a member institution to continue the student-athlete's opportunity for full participation in a sport because the

student-athlete's original institution was placed on probation by the NCAA with sanctions that would preclude the institution's team in that sport from participating in postseason competition during all of the remaining seasons of the student-athlete's eligibility (see Bylaw 13.1.1.2.3);

(d) For a student-athlete who transfers to a member institution to continue the student-athlete's opportunity for full participation in a sport because the student-athlete's original institution lost regional accreditation and forfeited immediately its membership in the Association per Constitution 3.2.5.2.

**Source:** NCAA Division II Management Council (Committee for Legislative Relief).

**Effective Date:** Immediate

**Additional Information:** The Committee for Legislative Relief has been processing waivers of the residence requirement set forth in Bylaw 14.8.1.2 (residence requirement); however, the legislation identifies the NCAA Division II Management Council as the appropriate committee to review such waivers. The legislation has not been amended to reflect that the Committee for Legislative Relief, as a standing committee separate from the Management Council, is now the appropriate body to review waivers of the residence requirement.

**NO. NC-2013-16 EXECUTIVE REGULATIONS –  
ELIGIBILITY FOR CHAMPIONSHIPS –  
INELIGIBILITY FOR USE OF BANNED  
DRUGS – TAMPERING WITH DRUG-  
TEST SAMPLE**

**Intent:** To specify that a student-athlete who is involved in a case of clearly observed tampering with an NCAA drug-test sample shall be declared ineligible for further participation in postseason and regular-season competition in any sport during the time period ending two calendar years (730 days) after the student-athlete was involved in tampering with a drug-test sample.

**A. Bylaws:** Amend 18.4.1.5.1.1, as follows:

18.4.1.5.1.1 Breach of NCAA Drug-Testing Program Protocol. A student-athlete who is in breach of the NCAA drug-testing program protocol (e.g., no show, *tampering with sample*) shall be considered to have tested positive for the use of any drug other than a “street” drug.

**18.4.1.5.1.1.1 Tampering with a Drug-Test Sample. A student-athlete who is involved in a case of clearly observed tampering with an NCAA drug-test sample, as documented per NCAA drug-testing protocol by a drug-testing crew member, shall be charged with the**

**loss of a minimum of two seasons of competition in all sports if the season of competition has not yet begun for that student-athlete or a minimum of the equivalent of two full seasons of competition in all sports if the student-athlete was involved in tampering with a drug-test sample during his or her season of competition (the remainder of contests in the current season and contests in the following two seasons up to the period of time in the initial season in which the student-athlete was declared ineligible). The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending two calendar years (730 days) after the student-athlete was involved in tampering with a drug-test sample and until the student-athlete tests negative (in accordance with the testing methods authorized by the Executive Committee) and the student-athlete's eligibility is restored by the Committee on Student-Athlete Reinstatement.**

**B. Administrative:** Amend 31.2.3.1, as follows:

31.2.3.1 Breach of NCAA Drug-Testing Program Protocol. A student-athlete who is in breach of the NCAA drug-testing program protocol (e.g., no show, *tampering with sample*) shall be considered to have tested positive for the use of any drug other than a "street" drug.

**31.2.3.1.1 Tampering with a Drug-Test Sample. A student-athlete who is involved in a case of clearly observed tampering with an NCAA drug-test sample, as documented per NCAA drug-testing protocol by a drug-testing crew member, shall be charged with the loss of a minimum of two seasons of competition in all sports if the season of competition has not yet begun for that student-athlete or a minimum of the equivalent of two full seasons of competition in all sports if the student-athlete was involved in tampering with a drug-test sample during his or her season of competition (the remainder of contests in the current season and contests in the following two seasons up to the period of time in the initial season in which the student-athlete was declared ineligible). The student-athlete shall remain ineligible for all regular-season and postseason competition during the time period ending two calendar years (730 days) after the student-athlete was involved in tampering with a drug-test sample and until the student-athlete tests negative (in accordance with the testing methods authorized by the Executive Committee) and the student-athlete's eligibility is restored by the Committee on Student-Athlete Reinstatement.**

**Source:** NCAA Division II Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports).

**Effective Date:** August 1, 2012, for any NCAA drug test administered on or after August 1, 2012.

**Additional Information:** The penalty for testing positive for use of a banned substance is a serious penalty, supported by the membership as a strong deterrent to banned drug use to protect the integrity of the game and student-athlete health and safety. The current penalty for breach of protocol (e.g., tampering with a sample) is the same as that for a positive test. A deliberate attempt by a student-athlete to alter his or her urine specimen (e.g., by substituting another's urine that is documented per NCAA drug-testing protocol by a drug-testing crew member), demonstrates an egregious violation of ethical conduct. This behavior warrants an even more serious automatic penalty as a deterrent to such behavior and as a sanction when it occurs. As with all drug-testing penalties, there is an appeal process available to the institution and student-athlete. In addition, if a student-athlete other than the student-athlete being subjected to the NCAA drug test assists with the tampering of the sample, that student-athlete will be referred to the NCAA enforcement staff for a possible Bylaw 10.1 (ethical conduct) violation. (Note: Under current legislation, the use of a diuretic or masking agent by a student-athlete is the same as that for a positive drug test.)

**NO. NC-2013-17 NCAA MEMBERSHIP - ACTIVE  
MEMBERSHIP - ACCREDITATION -  
EXCEPTION FOR CANADIAN  
INSTITUTIONS**

**Intent:** To specify that an institution in the NCAA Canadian pilot program must satisfy the Association's requirement of acceptable academic standards to be elected to and maintain active membership in the Association, as specified.

**A. Constitution:** Amend 3.02.3, as follows:

3.02.3 Membership Categories.

3.02.3.1 Active Member. An active member is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency (**see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program**) and duly elected to active membership under the provisions of this article (see Constitution 3.2.3). Active members have the right to compete in NCAA championships, to vote on legislation and other issues before the Association, and to enjoy other privileges of membership designated in the constitution and bylaws of the Association.

[3.02.3.1.1 unchanged.]

3.02.3.2 Provisional Member. A provisional member is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency (**see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program**) and that has applied for active membership in the Association. Provisional membership is a prerequisite for active membership in the Association. The institution shall be elected to provisional membership under the provisions of this article (see Constitution 3.6.3). Provisional members shall receive all publications and mailings received by active members in addition to other privileges designated in the constitution and bylaws of the Association. For specific requirements, see Bylaw 20.3.

[3.02.3.3 unchanged.]

3.02.3.4 Provisional Conference. A provisional conference consists of a group of at least six four-year colleges or universities or two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency (**see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program**), and that has applied for provisional conference membership in the Association. Provisional conference membership is a prerequisite for active conference membership in the Association. The conference shall be elected to provisional conference membership under the provisions of this article (see Constitution 3.3.1.1) and shall follow the guiding principles of a model Division II conference, set forth in the “Division II Long-Range Financial Plan.” Provisional conferences shall receive all publications and mailings received by voting member conferences in addition to other privileges designated in the constitution and bylaws of the Association.

[Remainder of 3.02.3 unchanged.]

**B. Constitution:** Amend 3.1.1.1, as follows:

3.1.1.1 Membership of Canadian Institutions – 10-Year Pilot Program. Canadian institutions invited to enter a 10-year pilot program to explore Division II membership must accept or observe the pilot program’s policies and procedures as developed and approved by the Executive Committee, in addition to the principles set forth in the constitution and bylaws of the Association.

**3.1.1.1.1 Accreditation Standard for Canadian Institutions. An institution in the NCAA Canadian pilot program must satisfy the Association’s requirement of acceptable academic standards to be elected to and maintain active membership in the Association by meeting one of the following standards:**  
**(a) The institution is accredited by one of the six U.S. regional accrediting agencies\*; or**

**(b) The institution is a candidate for accreditation with one of the six U.S. regional accrediting agencies\* and is in good standing with its country's national, regional or provincial accreditation agency.**

**\*Middle States Association of Colleges and Secondary Schools, New England Association of Schools and Colleges, North Central Association of Colleges and Schools, Northwest Commission on Colleges and Universities, Southern Association of Colleges and Schools and Western Association of Schools and Colleges.**

**C. Constitution:** Amend 3.2.3.3, as follows:

3.2.3.3 Accreditation and Division Classification. After it has been determined that the institution meets the Association's requirement of acceptable academic standards (i.e., the institution is accredited by one of the six regional accrediting agencies\* (**see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program**)), the application shall be considered with regard to requested membership division and sport classification in accordance with Bylaw 20. The application then shall be referred to the Management Council for consideration.

\*Middle States Association of Colleges and Secondary Schools, New England Association of Schools and Colleges, North Central Association of Colleges and Schools, Northwest Commission on Colleges and Universities, Southern Association of Colleges and Schools and Western Association of Schools and Colleges.

**D. Constitution:** Amend 3.3.7.1, as follows:

3.3.7.1 Types of Conferences. Conference membership is available to conferences that consist of four-year colleges or universities or two-year upper-level collegiate institutions that are currently active or provisional members (see Constitution 3.3.1.2) of Division II and accredited by the appropriate regional accrediting agency (**see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program**).

**E. Constitution:** Amend 3.6.1.1, as follows:

3.6.1.1 Types of Institutions. Provisional membership is available to four-year colleges and universities and two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency (**see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program**) and duly elected to provisional membership under the provisions of Constitution 3.6.3 and Bylaw 20.3.

**F. Constitution:** Amend 3.6.3.3, as follows:

3.6.3.3 Accreditation and Division Classification. After it has been determined that the institution meets the Association's

requirement of acceptable academic standards (i.e., the institution is accredited by one of the six regional accrediting agencies (**see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program**)), the application shall be considered with regard to requested membership division in accordance with Bylaw 20. The application then shall be referred to the Management Council for consideration.

**G. Bylaws:** Amend 14.8.2.1, as follows:

14.8.2.1 Residence Requirement. The one-year residence requirement for student-athletes may be waived under the following conditions or circumstances:

[14.8.2.1-(a) through 14.8.2.1-(c) unchanged.]

(d) For a student-athlete who transfers to a member institution to continue the student-athlete's opportunity for full participation in a sport because the student-athlete's original institution lost regional accreditation [**or no longer meets the accreditation standard for an institution in the NCAA Canadian pilot program (see Constitution 3.1.1.1.1)**] and forfeited immediately its membership in the Association per Constitution 3.2.5.2.

**H. Bylaws:** Amend 20.3.1.1, as follows:

20.3.1.1 Types of Institutions. Provisional membership is available to four-year colleges and universities and two-year upper-level collegiate institutions, accredited by the appropriate regional accrediting agency (**see Constitution 3.1.1.1.1 for the accreditation standard for an institution in the NCAA Canadian pilot program**) and duly elected to provisional membership under the provisions of Constitution 3.6.3 and Bylaw 20.3.

**Source:** NCAA Division II Presidents Council.

**Effective Date:** Immediate

**Additional Information:** In 2008, the membership adopted legislation to permit institutions located in Canada to join the Division II membership. Current legislation and policy requires Canadian institutions to meet the Association's requirement of acceptable academic standards (i.e., the institution is accredited by one of the six regional accrediting agencies) to be duly elected to and maintain active membership status. This change provides flexibility by providing two ways for a Canadian institution to satisfy the Association's accreditation requirement. "Candidate for Accreditation" is a status of affiliation with one of the six U.S. regional accrediting agencies, which indicates that the institution has achieved initial recognition and is progressing toward accreditation. Candidacy lapses if an institution fails to achieve accredited status within five years, the maximum allowed by the U.S. Department of Education. Additionally, a regional accrediting agency reserves the right during the

candidacy period to withdraw an institution's candidacy status, after due notice, if evidence of progress is lacking or if the conditions on which the institution was admitted to candidacy are substantially altered. While providing flexibility, institutions in the NCAA's Canadian pilot program must ultimately achieve accreditation with one of the six U.S. regional accrediting agencies. Per the recommendation, if the institution fails to achieve accreditation or its candidacy status lapses or is withdrawn, the Canadian institution shall not be considered an active member of the Association.

**NO. NC-2013-18 AMATEURISM AND AWARDS, BENEFITS AND EXPENSES – USE OF AGENTS – BENEFITS, GIFTS AND SERVICES – CAREER COUNSELING AND INTERNSHIP/JOB PLACEMENT SERVICES**

**Intent:** To permit a student-athlete to use career counseling and internship/job placement services available exclusively to student-athletes, provided the student-athlete is not placed in a position in which the student-athlete uses his or her athletics ability.

**A. Bylaws:** Amend 12.3, as follows:

12.3 Use of Agents.

12.3.1 General Rule. An individual shall be ineligible for participation in an intercollegiate sport, if he or she ever has agreed (orally or in writing) to be represented by an agent for the purpose of marketing his or her athletics ability or reputation in that sport. Further, an agency contract not specifically limited in writing to a sport or particular sports shall be deemed applicable to all sports, and the individual shall be ineligible to participate in any sport.

[12.3.1.1 through 12.3.1.2.1 unchanged.]

**12.3.1.3 Exception – Career Counseling and Internship/Job Placement Services. A student-athlete may use career counseling and internship/job placement services available exclusively to student-athletes, provided the student-athlete is not placed in a position in which the student-athlete uses his or her athletics ability.**

[Remainder of 12.3 unchanged.]

**B. Bylaws:** Amend 16.11, as follows:

16.11 Benefits, Gifts and Services.

16.11.1 Permissible.

16.11.1.1 General Rule. Receipt of a benefit (including otherwise prohibited extra benefits per Bylaw 16.11.2) by student-athletes, their relatives or friends is not a

violation of NCAA rules if it is demonstrated that the same benefit is generally available to the institution's students and their relatives or friends.

[16.11.1.2 through 16.11.1.12 unchanged.]

**16.11.1.13 Career Counseling and Internship/Job Placement Services. A student-athlete may use career counseling and internship/job placement services available exclusively to student-athletes, provided the student-athlete is not placed in a position in which the student-athlete uses his or her athletics ability.**

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** There are many companies willing to provide job placement services exclusively to student-athletes. Such companies could help to provide a career advantage to student-athletes by assisting them in finding internships and employment. Current legislation and interpretations do not allow student-athletes to benefit from the services that are exclusive to student-athletes until after their eligibility has been exhausted. Many student-athletes are disadvantaged by the legislation, and particularly, senior student-athletes in spring sports who have playing seasons that end in May and June. This proposal would allow student-athletes to work with all job placement companies before exhausting their eligibility as long as the internship/job in which the student-athlete is placed does not involve the use of the student-athlete's athletics ability.

**NO. NC-2013-19 FINANCIAL AID – MAXIMUM  
INSTITUTIONAL GRANT-IN-AID  
LIMITATIONS BY SPORT –  
EQUIVALENCY COMPUTATIONS –  
CALCULATION OF BOOKS**

**Intent:** To increase the financial aid equivalency figure for calculation purposes for books from \$400 to \$800; further, to specify that if a student-athlete receives any portion of a book allowance, \$800 shall be used in the numerator and denominator of the equivalency calculation; further, to clarify that if a student-athlete enrolls midyear (e.g., second semester, second or third quarter) and receives any portion of a book allowance, the institution must use the amount in the numerator that is proportionate to the number of terms of enrollment (\$400 for semester systems, \$534 or \$267 for quarter systems).

**Bylaws:** Amend 15.5.2.2, as follows:

15.5.2.2 Equivalency Computations. In equivalency sports, each institutional financial aid award (per Bylaw 15.02.4.1) to a counter shall be computed as follows:

(a) Once a student becomes a counter, the institution shall count all institutional aid (per Bylaw 15.02.4.1) received during that academic year for room, board, tuition and fees, as well as books and required course-related supplies (which shall count for calculation purposes as ~~\$400~~ **\$800** in the denominator and, if they are provided or their cost covered by the institution, as ~~\$400~~ **\$800** in the numerator, regardless of the actual amount received). **If a student-athlete is enrolled for less than a full academic year (e.g., one semester, one or two quarters) and receives any portion of a book allowance, the institution must use the amount in the numerator that is proportionate to the number of terms of enrollment (\$400 for semester systems, \$534 or \$267 for quarter systems).** Exempted government grants and exempted institutional aid per Bylaw 15.02.4.3 specifically are excluded from this computation.

[15.5.2.2-(b) through 15.5.2.2-(c) unchanged.]

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** August 1, 2013

**Additional Information:** The equivalency figure for books was increased from \$200 to \$400 in 1996. Since then, the cost for books has significantly increased but the amount used for the equivalency calculation has gone unchanged. The proposed increase will provide a more accurate approximation for the current cost of books. The individual equivalency computation would decrease for those student-athletes who do not receive aid to cover books, but are awarded financial aid in significant dollar amounts or aid that covers other components of a full grant-in-aid. As a result, additional aid could be awarded within the equivalency limits without adversely affecting budgets. If aid is awarded to student-athletes for books, the figure used for the equivalency computation would increase slightly; however, such an effect across an entire team would be inconsequential, except in limited circumstances, such as situations in which several books-only scholarships are awarded. However, \$800 is closer to the actual amount that is spent on books, and this recommendation could provide the opportunity to provide additional athletically related financial aid to deserving student-athletes.

**NO. NC-2013-20 PLAYING SEASONS – GENERAL REGULATIONS FOR COMPUTING PLAYING SEASONS APPLICABLE TO ALL SPORTS – ELIMINATION OF MAKE-UP CONTEST RESTRICTIONS**

**Intent:** To eliminate the restriction of extending the playing season to make up suspended or cancelled games.

**Bylaws:** Amend 17.1.7, as follows:

17.1.7 General Regulations for Computing Playing Seasons  
Applicable to All Sports.

*(a) ~~Makeup Contests. An institution is not permitted to extend the playing season to make up suspended or canceled games (including games that determine a conference champion or the automatic qualifier to the NCAA championship);~~*

[17.1.7-(b) through 17.1.7-(g) renumbered as 17.1.7-(a) through 17.1.7-(f), unchanged.]

**Source:** NCAA Division II Management Council (Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Current legislation and interpretations permit institutions to engage in regular-season competition until championship selection has occurred. Precluding an institution's team from making up a suspended or cancelled contest, following its last scheduled regular-season contest and prior to championship selection, is inconsistent. For instance, the legislation permits an institution to add a regular-season contest(s) to its schedule, provided it has not reached its maximum number of permissible contests and championship selection has not occurred. However, once an institution has completed its last scheduled regular-season contest, it would not be permitted to make up a contest that was suspended or cancelled, even if it had not reached its maximum number of contests and championship selection had not occurred.

## ***Appendix E***

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12.1.2.1.4.4.....	6.....	9
12.1.2.1.4.5.....	6.....	9
12.1.2.1.4.5.1.....	6.....	10
12.1.2.1.6.....	6.....	10
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13.5.1.....	7.....	11
13.5.1.1.....	7.....	11
13.5.2.....	7.....	11
13.5.2.1.....	7.....	11
13.5.2.2.....	7.....	11
13.5.2.2.1.....	7.....	12
13.5.2.2.2.....	7.....	12
13.5.2.3.....	7.....	12
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13.5.2.3.2.....	7.....	12
13.5.2.4.....	7.....	12
13.5.2.5.....	7.....	12
13.5.2.5.1.....	7.....	13
13.5.2.6.....	7.....	13
13.5.2.6.1.....	7.....	13
13.5.2.7.....	7.....	14
13.5.2.8.....	7.....	14
13.5.2.8.1.....	7.....	14
13.5.3.....	7.....	14
13.6.....	7.....	14
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13.6.1.....	7.....	14
13.6.1 (new).....	7.....	20
13.6.1.1.....	7.....	14
13.6.1.2.....	7.....	14
13.6.1.3.....	7.....	15
13.6.1.3.1.....	7.....	15
13.6.2.....	7.....	15
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13.6.2.2 (new) .....	7	21
13.6.2.3 (new) .....	7	21
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13.6.3 (new) .....	7	21
13.6.3.1 .....	7	16
13.6.3.1 (new) .....	7	21
13.6.3.2 .....	7	16
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13.6.6.1.1 .....	7	17
13.6.6.1.1 (new) .....	7	22
13.6.6.1.2 (new) .....	7	22
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13.6.6.1.4 (new) .....	7	22
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13.6.6.2 (new) .....	7	23
13.6.6.2.1 .....	7	17
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13.6.6.2.2 .....	7	17
13.6.6.2.3 .....	7	17
13.6.6.2.4 .....	7	18
13.6.6.3 .....	7	18
13.6.6.3 (new) .....	7	23
13.6.6.3.1 (new) .....	7	23
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13.6.6.8.3 (new) .....	7	27
13.6.6.8.4 (new) .....	7	27
13.6.6.9 (new) .....	7	27
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13.7.1.....	7	28
13.7.2.....	7	28
13.7.2.1.....	7	28
13.7.2.1.1.....	7	28
13.7.2.1.2.....	7	28
13.7.2.1.3.....	7	28
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13.7.2.1.5.....	7	29
13.7.2.1.6.....	7	29
13.7.2.2.....	7	29
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13.7.2.4.....	7	29
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<i>Legislative Reference</i>	<i>Proposal Numbers</i>	<i>Page Numbers</i>
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17.4.5.....	5.....	7
17.4.5.1.....	5.....	7
17.4.5.2.....	5.....	7
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## ***Appendix F***

### **Corresponding Legislative Proposal Numbers — Official Notice to SPOPL**

This appendix lists proposals that appear in the Official Notice and gives their corresponding number in the Second Publication of Proposed Legislation (SPOPL). Please note that not all proposals that appear in the Official Notice were included in the SPOPL.

#### **Official Notice ..... SPOPL**

##### Consent Package

1 .....	2-3
2 .....	2-8
3 .....	2-9
4 .....	2-11
5 .....	2-13

##### Presidents Council Ease of Burden Package

6 .....	2-4
7 .....	2-5
8 .....	2-7

##### Presidents Council

9 .....	2-1
10 .....	2-2

##### Recruiting

11 .....	2-6
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##### Eligibility

12 .....	2-10
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##### Playing and Practice Seasons

13 .....	2-12
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## *Appendix G*

### **Corresponding Legislative Proposal Numbers — SPOPL to Official Notice**

This appendix lists proposals that were included in the Second Publication of Proposed Legislation (SPOPL) and gives their corresponding number in the Official Notice. Please note that not all proposals that appear in the Official Notice were included in the SPOPL.

<b>SPOPL .....</b>	<b>Official Notice</b>
2-1 .....	9
2-2 .....	10
2-3 .....	1
2-4 .....	6
2-5 .....	7
2-6 .....	11
2-7 .....	8
2-8 .....	2
2-9 .....	3
2-10 .....	12
2-11 .....	4
2-12 .....	13
2-13 .....	5



## *Appendix H*

# Convention Voting Procedures

The following terms and procedures involved in voting at NCAA Conventions have been reviewed by the Association's parliamentarian.

### Significant Terms

1. **Vote Announcement** — After a paddle, roll-call or secret-ballot vote, the chair announces the vote and states whether the motion passed or failed.
2. **Retake a Vote** — A retake occurs when a paddle vote is taken again or when a paddle vote is counted. A retake may occur before the statement of the next question. After the statement of the next question, a motion to reconsider must be used to retake a vote. During a retake, voters may change their votes and new eligible voters may participate. A retake motion would be considered dilatory and, therefore, denied after a roll-call vote and out of order after a secret-ballot vote unless it is clear that the question was misunderstood or that fraud had occurred.
3. **Change a Vote** — In a paddle vote, a vote may be changed if a retake occurs or by rising for that purpose before the result is announced by the chair. After the announcement of the vote, but before the next question is stated, a change may be made only by permission of the assembly by a majority vote after a nondebatable motion. In a roll-call vote, a change may occur before closing the polls or the polls may be reopened to change a vote before the statement of the next question. In a secret-ballot vote, no change may be made once the ballot is cast. After the statement of the next question following a roll-call vote and after a vote is cast in a secret ballot, a vote change can occur only through a successful motion to reconsider.
4. **Recount a Vote** — This applies only to a secret-ballot vote. The ballots simply are counted again as cast and can be ordered only by a majority vote of the assembly.
5. **Closing the Polls** — For roll-call and secret-ballot votes, the polls are opened when the chair calls for the vote. When the chair has ascertained that all who so desire have voted or have changed their votes, the chair will state that the polls are closed. If there is disagreement on closing the polls, they may be closed by a two-thirds vote on a nondebatable motion to do so. Once the polls are closed, the polls may be reopened before the statement of the next question by majority vote on a nondebatable motion to do so. Once the polls are closed, however, the chair will move to the next item on the agenda.
6. **Statement of Next Question** — When a new motion is made and seconded, the chair will announce that "The motion before you is ... Is there any discussion?" This is the statement of the next question and ends the opportunity to retake a vote or reopen the polls in regard to the preceding question.

7. **Reconsideration** — After the statement of the next question, only one motion to reconsider any foregoing question may be made before adjournment of the Convention by any member that voted on the prevailing side in the original consideration. Reconsideration of a vote taken in a division or subdivision business session must occur in that division's or subdivision's business session, except that such reconsideration also may occur during a designated period at the beginning of the general business session.

## **Voting Procedures**

### **1. Paddle Voting**

- a. The chair calls for a vote by paddles, and determines the result by sound or sight from the dais.
- b. The chair may retake the vote if there is doubt.
- c. The chair must have the vote counted if requested by a voting delegate. The chair also may choose to retake a paddle vote and have it counted by hand or by the wireless voting system.
- d. During a retake, new voters may participate or votes may be changed. Vote changes also may occur before the result is announced by the chair.
- e. A retake will not be permitted after the next question has been stated. A request to retake a counted vote will be regarded as dilatory by the chair and will not be allowed.

### **2. Roll-Call Voting (by Wireless Voting System)**

- a. A roll-call vote may be designated by the Presidents Council or ordered by a majority of the voters, after a nondebatable motion to vote in that manner. If both a secret-ballot and a roll-call vote are moved, the assembly votes first on whether to vote by roll call. A motion to conduct a secret ballot on an issue designated for roll call by the Presidents Councils will be considered out of order.
- b. Once ordered, the chair shall call for a roll-call vote by use of the wireless voting system.
- c. The chair shall determine if everyone who wishes to has voted, or if anyone wishes to change a vote. When it appears that all ballots have been cast, the chair shall state that the polls are closed.
- d. The chair will move to the next available item on the agenda while votes are being tallied. No new voters, changes or corrections to the prior question are permitted unless the polls are reopened, and such a motion will be out of order after the next question is stated by the chair. Once the new question is stated by the chair, the only way to return to any foregoing question is by reconsideration, and only one motion for reconsideration of a given item is permitted.
- e. Abstentions will not be counted in the determination of a majority.

### **3. Ballot Voting (Secret Ballot)**

- a. A secret ballot may be ordered by the assembly before, during or after any ordinary vote (but before the next question is stated) by a majority vote on a nondebatable motion to do so.

- b. Once ordered, the chair shall ask for the vote by the wireless voting system. Votes will be tallied electronically, but only a summary printout of results will be reported.
- c. After the chair determines that all who wish to vote have voted, the polls shall be closed. A vote change shall not be permitted once the vote is cast.
- d. The chair will move to the next available item on the agenda while votes are being tallied. Once the next question is stated by the chair, the polls may not be reopened for a new vote on the prior issue.
- e. Abstentions will not be counted in the total for determination of a majority.



## *Appendix I*

### **Convention Lanyards, Badges and Voting Paddles**

The Convention lanyards are of various colors to designate the individual's delegate status. The designations are as follows:

Voting delegate ..... Red lanyard  
Alternate delegate ..... Blue lanyard  
Other delegate with speaking rights ..... Green lanyard  
Delegate without speaking rights  
and other observers ..... White lanyard

Only those persons with red, blue or green lanyards are permitted to speak in a business session.

In addition, the Convention badges are of different colors to designate the individual's status. The designations are as follows:

Delegate ..... Orange designation on name badge  
Speaker/Presenter ..... Green designation on name badge  
Media ..... Brick designation on name badge  
President/Chancellor ..... Purple designation on name badge  
NCAA Staff ..... Royal blue designation on name badge  
Vendor ..... Teal designation on name badge  
Trade Show ..... Gold designation on name badge  
Visitor ..... Magenta designation on name badge

The following is a listing of the different voting paddle colors in use at the 2013 NCAA Convention:

Orange ..... Division II  
Yellow ..... Division III



## *Appendix J*

# NCAA Governance Structure

## Executive Committee

Chair – Lou Anna Simon

<b>Div.</b>	<b>Name, Institution</b>	<b>Conference</b>	<b>Term Exp.</b>
FBS	Stan L. Albrecht, Utah State University	Western Athletic	August 2014
FBS	Gene D. Block, University of California, Los Angeles	Pac-12	August 2016
FBS	Judy Genshaft, University of South Florida	Big East	August 2013
FBS	Nathan O. Hatch, Wake Forest University	Atlantic Coast	August 2014
FBS	Sidney McPhee, Middle Tennessee State University	Sun Belt	August 2014
FBS	Harris Pastides, University of South Carolina, Columbia	Southeastern	August 2015
FBS	John G. Peters, Northern Illinois University	Mid-American	August 2013
FBS	Lou Anna Simon, Michigan State University	Big Ten	August 2014
FCS	William R. Harvey, Hampton University	Mid-Eastern Athletic	August 2013
FCS	William A. Meehan, Jacksonville State University	Ohio Valley	August 2013
I	David R. Hopkins, Wright State University	Horizon League	August 2015
I	Timothy P. White, University of California, Riverside	Big West	August 2015
II	Ann Martin, Regis University (Colorado)	Rocky Mountain Athletic	January 2013
II	J. Patrick O'Brien, West Texas A&M University	Lone Star	January 2014
III	Jack R. Ohle, Gustavus Adolphus College	Minnesota Intercollegiate Athletic	January 2014
III	James Schmotter, Western Connecticut State University	Little East	January 2013

### *NCAA Staff Liaisons:*

Bernard W. Franklin, Executive Vice President of Membership and Student-Athlete Affairs

Delise S. O'Meally, Director of Governance and International Affairs

Janice Whitehead, Executive Assistant to the Executive Vice President of Membership and Student-Athlete Affairs

## Division II Presidents Council

Chair – J. Patrick O'Brien

<b>Name, Institution</b>	<b>Term Exp.</b>
Judith A. Bense, University of West Florida .....	January 2014
Linda Bleicken, Armstrong Atlantic State University .....	January 2016
Mickey L. Burnim, Bowie State University .....	January 2013
Robin C. Capehart, West Liberty University .....	January 2016
Javier Cevallos, Kutztown University of Pennsylvania .....	January 2016
Deborah Ford, University of Wisconsin-Parkside .....	January 2017
James "Jim" Gaudino, Central Washington University .....	January 2015
Thomas Haas, Grand Valley State University .....	January 2015
Arthur F. Kirk Jr., Saint Leo University .....	January 2016
Ernest McNealey, Stillman College.....	January 2013
J. Patrick O'Brien, West Texas A&M University .....	January 2014
Michael Scales, Nyack College .....	January 2017
Steve Scott, Pittsburg State University .....	January 2017
Allen Lee Sessoms, University of the District of Columbia.....	January 2014
Dene K. Thomas, Fort Lewis College .....	January 2017
Robert Wyatt, Coker College .....	January 2016

### *NCAA Staff Liaisons:*

Mike L. Racy, Vice President for Division II

Terri M. Steeb-Gronau, Director of Division II

Stephanie Quigg Smith, Director of Academic and Membership Affairs

Amanda Conklin, Associate Director of Academic and Membership Affairs

Gregg Summers, Associate Director of Research for Division II

Nino Berticelli, Assistant Director of Academic and Membership Affairs

Ruth C. Reinhardt, Executive Assistant of Division II

## Division II Management Council

Chair – Ann Martin

<b>Name, Institution</b>	<b>Term Exp.</b>
Anita S. Barker, California State University, Chico .....	January 2016
Bob Boerigter, Mid-America Intercollegiate Athletics Association.....	January 2014
Clint Bryant, Augusta State University .....	January 2014
Brenda Cates, Mount Olive College.....	January 2014
Richard Cole Jr., Dowling College.....	January 2013
Kris Dunbar, Lake Superior State University.....	January 2015
Barbara Hannum, Hawaii Pacific University.....	January 2013
Denisha Hendricks, Kentucky State University .....	January 2016
Dan Kenney, University of North Carolina at Pembroke .....	January 2015
Timothy Ladd, Palm Beach Atlantic University .....	January 2015
Leonza Loftin, Fayetteville State University.....	January 2013
Larry Marfise, University of Tampa.....	January 2016
Ann Martin, Regis University (Colorado) .....	January 2013
Sandra Michael, Holy Family University.....	January 2013
Janet Montgomery, University of West Alabama.....	January 2015
Jim Naumovich, Great Lakes Valley Conference.....	January 2014
Erin O'Connell, Seattle Pacific University .....	January 2014
Joseph R. Polak, Southern New Hampshire University.....	January 2016
Steve Poston, Wingate University.....	January 2015
Will Prewitt, Great American Conference.....	January 2016
Bren Stevens, University of Charleston (West Virginia) .....	January 2013
Karen Stromme, University of Minnesota Duluth.....	January 2016
Kathleen Turner, Oklahoma Panhandle State University .....	January 2013
Kim Vinson, Cameron University .....	January 2015
Brent Wren, University of Alabama in Huntsville.....	January 2015

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Amanda Conklin, Associate Director of Academic and Membership Affairs

Gregg Summers, Associate Director of Research for Division II

Nino Berticelli, Assistant Director of Academic and Membership Affairs

Ruth C. Reinhardt, Executive Assistant of Division II



## ***Appendix K***

### **Request for Interpretations**

Member institutions and conferences are encouraged to request interpretations of the proposed legislation in this Official Notice before the Convention. Interpretations related to the proposed legislation in this Official Notice may be requested via electronic mail to the primary contact persons at [aconklin@ncaa.org](mailto:aconklin@ncaa.org) or [bnguyen@ncaa.org](mailto:bnguyen@ncaa.org), not later than December 7, 2012. When submitting such a request, please include the proposal number in question, your institution's name and your title. All resulting interpretations will be distributed to the delegates in time for the conference meetings held in conjunction with the Convention.







The NCAA salutes the more than  
**400,000** student-athletes  
participating in **23** sports at  
more than **1,000** member institutions

